



**Pleasant Hills Middle School
Discipline Matrix**

WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

Infraction	First Offense	Second Offense	Third Offense	Definition
Assault/Battery	3-10 Days OSS / Informal hearing / Police notification / Mediation / Possible expulsion hearing or adjudication agreement	3-10 Days OSS / Informal hearing / Police notification / Mediation / Possible expulsion hearing or adjudication agreement	3-10 Days OSS / Informal hearing / Police notification / Mediation / Possible expulsion hearing or adjudication agreement	Refers to one or more students' unlawful attempt to injure another student/students physically without physical retaliation by the victim. Students shall either intentionally or recklessly attempt to cause nor threaten to cause injury to another person or persons. Reasonable self-defense will not be considered physical retaliation.
Bullying	Level 4: 3 Day OSS/Parent Conference/Mediation	3-10 days OSS / informal hearing / police citation / mediation	3-10 Days OSS / Informal hearing / Police citation / Mediation / Possible expulsion hearing or adjudication agreement	Unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. In order to be considered bullying, the behavior must be aggressive and include: An Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people. Repetition: Bullying behaviors happen more than once or have the potential to happen more than once. https://www.stopbullying.gov/what-is-bullying/index.html
Bus Violation	Warning	1-3 Days After School Detention/Assigned Seating	1-3 Days After School Detention / Suspension of Bus Riding Privileges / Assigned Seating	Failing to follow school bus rules or creating unsafe conditions.
Cafeteria/Campus Disturbance	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Any behavior deemed to interrupt the normal operations of the school environment
Cell Phone / Smart Watch (Unauthorized Use on School Grounds)	Warning	1-3 Days After School detention	Saturday Detention	Unauthorized usage of cell phone/smart device on school grounds.
Cell Phone/ Smart Watch (Unauthorized Photo/Video)	1-3 Days After School detention	1-3 Days After-school or Saturday Detention	1-3 Days OSS / Police Notification	Unauthorized usage of cell phone / smart device to take videos/pictures
Cheating/Plagiarism	Verbal Reprimand, Parent Contacted, Redo Assignment	Verbal Reprimand, Parent Contacted, Redo Assignment, After-school Detention	Parent Contacted, Redo Assignment, Saturday Detention	Using a person's work, concepts, designs, data, ideas, research, or documentation, without giving proper credit to the source. It goes beyond plagiarism to also include lying, cheating, using or providing unauthorized materials in preparation for an exam/test/quiz, or using or providing unauthorized materials during an exam/test/quiz, and other acts, such as the theft or falsification of records and files. Photographing, recording, or sharing the assessment will also result in an administrative action in accordance with the Cell Phone/Smart Watch (Unauthorized Photo/Video)
Computer Violation/ Acceptable Use	Warning	1-3 Days After School Detention, Additional Supervision and Monitoring	1-3 Days OSS, loss of student device	Any actions/behaviors that violates the Chromebook and Acceptable Use Policy
Creating an Unsafe Environment	1-3 Days OSS / Police notification	3-5 days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible expulsion hearing or adjudication agreement	Creating unsafe conditions that could lead to injury or hazardous situations.
Cutting Class	1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Saturday Detention / No credit for assignments missed	Unlawful absence from a class or school activity.
Destruction of School Property	Saturday Detention/Restitution	1-3 Day(s) OSS / Restitution	3-5 days OSS / informal hearing / police citation	Action involving deliberate destruction of school property
Disorderly Conduct	1-3 Day OSS / Police citation may be issued	3-5 days OSS / Informal hearing / Police citation	3-10 Days OSS / Informal hearing / Police citation / Possible expulsion hearing or adjudication agreement	This may include intent to cause the public inconvenience, annoyance or alarm, or recklessly creating a risk.
Disrespect to Peer	Warning & Mediation between students/ lunch detention	1-3 Days After School Detention/ Mediation	1-3 Days Saturday Detention / Mediation	Students are expected to conduct themselves in a respectful manner towards their peers.



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Disrespect to Staff/Visitor	Warning & Mediation between student and staff member/lunch detention	1-3 Days After School Detention/ Mediation	1-3 Days Saturday Detention	Students are expected to conduct themselves in a respectful manner. However, students must understand that staff members are responsible for providing direction, correcting misbehaviors and giving directives. Although students may not agree with the directives, unless they are a threat to their health, safety or welfare, students must follow them without disrespectful gestures and/or language. A student who engages in disrespectful behaviors as indicated will be subject to disciplinary actions.
Disrespect to School Building/Campus	Warning	1-3 Lunch Detention	1-3 Days After School Detention	Derogatory comments/actions made to (or about) the school/district which results in a disruption to student learning and building operations.
Disruptive Behavior	Warning	1-3 Days After School Detention	1-3 Days Saturday Detention	Any behavior deemed to disrupt the normal operations of classrooms, the school building, or activities.
Disruptive in Lunch Detention	Removal from detention / Assign 2 additional Lunch detentions	Removal from detention/1-3 Days After School Detention	Removal from detention / 1 Day OSS	Any behavior deemed to disrupt the normal operations of Lunch detention.
Disruptive in After School Detention	Removal from detention / Saturday Detention	Removal from detention/ Assign Saturday Detention	Removal from detention / 1 Day OSS	Any behavior deemed to disrupt the normal operations of After School detention.
Disruptive in Saturday Detention	Removal from detention / 1 Day OSS	Removal from detention/1-3 days OSS/Time served will not count	Removal from detention / 1 Day OSS/Time served will not count	Any behavior deemed to disrupt the normal operations of Saturday detention.
Distribution of (Drugs/Alcohol)	10 Days OSS / Informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / Police notification	10 Days OSS / Informal hearing / Police notification / Mandatory expulsion hearing or adjudication agreement	10 Days OSS / Informal hearing / Police notification / Mandatory expulsion hearing or adjudication agreement	Distribution/Sale: A student has disseminated or transferred drugs and/or alcohol with or without compensation. Possession with Intent to Distribute: The student has in his/her possession, as previously defined, drugs and/or alcohol in a quantity or packaging to indicate intent to distribute or transfer to another.
Dress Code Violation	Warning / Correction of dress	1-3 Days Lunch Detention / Correction of dress	1-3 Days After School Detention / Correction of dress	Dress Code that violates district policy
Ear Buds/Oversized Headphones	Warning	1-3 Days Lunch Detention headphones held in office for duration of school day	1-3 Days After School Detention headphones held in office for duration of school day	Students are permitted to use earbuds during designated times throughout the school day. Earbud and headphone use within the classroom is at the discretion of the teacher. All students must have the ability to take direction from any staff member, while on campus.
Failure to Attend After School Detention	Assign additional After School detentions	1 Saturday Detention	1-3 Days OSS	Not attending (for the entire time period) an assigned after school detention without prior communication with parent/guardian.
Failure to Attend Lunch Detention	1 Day After School Detention	1 Day After School detention	1 Day Saturday Detention	Not attending (for the entire time period) an assigned Lunch detention.
Failure to Attend Saturday Detention	1-3 Days OSS	1-3 Days OSS	3-5 Days OSS	Not attending (for the entire time period) an assigned Saturday detention.
False Records/Excuse	Warning/Parent Notification/1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Falsifying schools records, parent notes, and/or excuses.
Fighting	1-3 Days OSS / Police notification / Mediation	3-10 Days OSS / Informal hearing / Police citation / Mediation	3-10 Days OSS / Informal hearing / Police citation / Mediation / Possible expulsion hearing or adjudication agreement	Refers to the act of two (2) or more students hitting, punching, or wrestling with each other with physical intent to harm as determined by an administration investigation.
Gambling	1-3 Days Lunch Detention / Forfeit all proceeds / Restitution made	1-3 Days After School Detention/ Forfeit all proceeds / Restitution made	1-3 Days Saturday Detention/Forfeit all proceeds / Restitution made	Wagering money or property.
Harassment	1-3 Days After School Detention / Police notification / Mediation	1-3 Days Saturday Detention /Police Notification/ Mediation	1-3 Days OSS / Informal hearing / Police notification / Mediation	Refers to the use of force, touching, noise, coercion, threat intimidation, fear, obscene language, obscene gestures, suggestive sexual actions or verbalizations of any other unwanted contact or interaction with another person as part of an isolated incident or as actions that take place over time. This includes online, in person, or through others.



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Hazing	1-3 Days Saturday Detention/ Informal hearing / Police notification / Mediation	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible recommendation for expulsion or adjudication agreement	Any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any organization recognized by the Board.
Inappropriate Behavior	Warning/1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Behavior that is not within the bounds of what is considered appropriate or socially acceptable.
Inappropriate Behavior with Injury	1-3 Days After School Detention/Mediation	1-3 Days Saturday Detention/Police notification/ Mediation	3-10 Days OSS / Informal hearing / Police notification	Behavior that is not within the bounds of what is considered appropriate or socially acceptable that results in an injury to another person.
Inappropriate Sexual Misconduct	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Conduct encompassing behavior of a sexual nature that is committed between two students on school grounds or at a school-sponsored event.
Indecent Exposure	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification	3-10 Days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Deliberate exposure in public or in view of the general public by a person of a portion or portions of his or her body.
Instigating Conflict	Warning	1-3 Days After School Detention / Police notification	1-3 Days Saturday Detention / Police notification	Starting a conflict with or between others.
Insubordination/Defiance	1-3 Days Lunch Detention / 1- After School Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Refusal to obey a direct, reasonable request from any staff member including teachers, administrators, secretaries, custodians, aides, bus drivers, cafeteria workers, etc. Reasonable is defined as that which will not threaten the health, safety, or welfare of an individual student.
Language/Vulgarity	1-3 Days After School Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Using vulgar or abusive spoken or written language, such as cursing, swearing, or threatening.
Leaving without Permission (Class)	1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Leaving the classroom or other assigned area without permission from the adult in charge.
Leaving without Permission (School Grounds or Office)	1-3 Days After School Detention / Police notification	1-3 Days Saturday Detention/ Police notification	1-3 days OSS / Police notification	Leaving the school building or grounds during regular school hours without permission and without a parent/guardian or someone listed on the emergency card.
Lying/Dishonesty/Fabrication	Warning /Mediation between parties	1-3 Days After School Detention	1-3 Days Saturday Detention	A false statement made with deliberate intent to deceive; an intentional untruth; a falsehood; false impression; imposture.
Misbehavior at School-Sponsored Activity	1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Saturday Detention / Non-Participant in future school sponsored activities	Improper, inappropriate, or bad behavior at a school sponsored event whether in or outside of the school district.
Physical Altercation (Inappropriate Physical Contact)	1-3 Days After School Detention / Mediation / Police notification	1-3 Days Saturday Detention/Mediation/Police Notification	1-3 Day OSS / Mediation/Police Notification	Refers to the act of engaging in inappropriate and/or physical contact.
Pornographic Materials	1 Saturday Detention/ Police Notification	1-3 days OSS / Informal Hearing/ Police Notification	3-10 Days OSS/Informal Hearing/ Police Notification	Any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means of a sexual nature.
Possession or Use of Alcohol/Illegal Drugs or Paraphernalia	3-10 Days OSS / Informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / Police citation	3-10 days OSS / Informal hearing / Mandatory drug and alcohol screening through a licensed treatment facility / Police citation	3-10 Days OSS / Informal hearing / Police citation / Possible expulsion hearing or adjudication agreement	Possession: The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control, of drugs or alcohol. Consumption/Use: The student has consumed, ingested, assimilated, inhaled, or injected drugs or alcohol.
Public Display of Affection	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Refers to visible and open displays of affection that involves but is not limited to kissing, caressing, embracing and/or other bodily contact.



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Racial/Ethnic Intimidation (Direct)	3-10 days OSS / Informal hearing / Mediation / Police notification/mandatory conversation with cultural advisors	3-10 days OSS / Informal hearing / Mediation / Police notification / mandatory conversation with cultural advisors /possible expulsion hearing or adjudication agreement	3-10 Days OSS / Informal hearing / Mediation / Police notification / Possible expulsion hearing or adjudication agreement	Ethnic intimidation of any type is prohibited on school property and violators may be prosecuted. Ethnic intimidation is defined as: A person commits the offense of ethnic intimidation, if with malicious intention towards the race, color, religion, or national origin of another individual or groups of individuals.
Indirect Discriminatory, Offensive, or Derogatory Language/Dress	1-3 Days After School Detention / Mediation / Police notification/mandatory conversation with cultural advisors	1-3 Days OSS / Mediation / Police notification/mandatory conversation with cultural advisors	3-10 Days OSS / Informal hearing / Mediation / Police notification / Possible expulsion hearing or adjudication agreement	Language communicated to student(s) or staff that are offensive towards race, color, religion, sexual identity, gender, or national origin.
Sexual Harassment	1-3 Days OSS / Police notification / Mediation	3-10 days OSS / Informal hearing / Police notification	3-10 days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Unwelcome sexual advances, requests for sexual favors, and/or other intentional and inappropriate verbal, written, or physical conduct of a sexual nature (physically suggestive actions but not actual touching).
Suspicion of Being Under the Influence	Police and school nurse notification / Administer in-school drug test / Results of test determine additional consequences	Police and school nurse notification / Administer in-school drug test / Results of test determine additional consequences	Police and school nurse notification / Administer in-school drug test / Results of test determine additional consequences	A state of intoxication due to suspected drug/alcohol use.
Tampering with School Safety Device	1-3 Days OSS/ Police Notification	3-10 Days OSS/ Police Notification/ Informal Hearing	3-10 days OSS / Informal hearing / Police notification / Possible expulsion or adjudication agreement	Willfully disabling or tampering with a school safety device
Tardiness to Class	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Arriving late to class.
Tardiness to School	4-8 UT= 1-3 Lunch Detentions	9-12 UT = After School Detention	13+ Saturday Detention	UT= unexcused tardy to school. Only legal excuses for tardiness to school are: court appointment/ medical appointment/ funeral/ unsafe road conditions/ traffic accident/ personal illness
Theft (Major)	1-3 Day OSS / Police notification / Restitution	3 days OSS / Police notification / Restitution	3-10 Days OSS / Police notification / Restitution	Refers to illegal taking of money or materials more than or equal to \$50 in value.
Theft (Minor)	1-3 Days Lunch Detention / Restitution	1-3 Days After School Detention / Police notification / Restitution	1-3 Days Saturday Detention/ Police notification / Restitution	Refers to illegal taking of money or materials less than \$50 in value .
Threat to School	3-10 Days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	A statement of an intention to cause damage or danger to any school buildings and/or property.
Threat to Staff	1-3 day(s) OSS/police notification / Informal Hearing/ Mediation / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification /Mediation/Possible Recommendation for Expulsion / Threat Assessment administered	5-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	Language directed to a staff member that demonstrates intent to harm a staff member or their family.
Threat to Student	1-3 day(s) OSS/police notification / Informal Hearing/ Mediation / Threat Assessment administered	3-10 days OSS / Informal hearing / Police notification /Mediation/Possible Recommendation for Expulsion / Threat Assessment administered	5-10 days OSS / Informal hearing / Police notification / Possible recommendation for expulsion / Threat Assessment administered	Language directed to a student that demonstrates intent to harm the student or their family.



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Throwing Object(s) - Inappropriate Behavior	Warning	1-3 Days Lunch Detention	1-3 Days After School Detention	Behavior that is not within the bounds of what is considered appropriate or socially acceptable or throwing objects.
Tobacco Use/Possession/Sale/Distribution	1 Saturday Detention/ Police notification	3-5 Days OSS / Police citation	3-10 Days OSS / Informal hearing / Police citation	Possession, use, sale, or distribution of tobacco or tobacco products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid— whether or not they contain tobacco products.
Unacceptable Conduct	1 Day After School Detention	1-3 Days After School Detention	1-5 Days Saturday Detention	Conduct that disrupts the school environment.
Unauthorized Area	Warning /1-3 Days Lunch Detention	1-3 Days After School Detention	1-3 Days Saturday Detention	Students who are in any area without permission or in prohibited areas.
Unauthorized Use/Possession of Medication	Confiscate medication / Nurse consultation / Warning	Confiscate medication / Nurse consultation / Police notification / 1-3 Days After School Detention	Confiscate medication / Nurse consultation / Police notification / 1-3 Days OSS / Informal Hearing	Possession: The student has on his/her person, or within the student's personal property, or has under the student's actual or constructive control of medication. Consumption/Use: The student has consumed, ingested, assimilated, inhaled medication.
Unauthorized Opening of Entry/Exit Doors	1 Day After School Detention	1 Saturday Detention	1-3 Day OSS / parent meeting / loss of extra-curricular activities for 9 weeks	Opening an entry or exit door without permission
Use/Possession of Non-Instructional Items	Warning	1-3 Days Lunch Detention / Confiscate item	1-3 Days After School Detention / Confiscate item	Any item brought into school or on the school grounds that creates a disruption or interferes in the educational or learning environment as well as at school sponsored events.
Vandalism	1-3 Day OSS / Police notification / Restitution	3-5 Day OSS / Police Notification / Restitution	3-10 Days OSS / Police notification / Restitution / Informal hearing	Action involving deliberate destruction of or damage to public or private property.
Vape/E-cigarette	1 Saturday Detention/Police notification/ Drug test	3 Days OSS / Police notification / Drug Test	3-10 Days OSS / Police notification / Drug test / Informal hearing	Possession, use, sale, or distribution of tobacco or tobacco products, including but not limited to cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, smokeless tobacco, or electronic cigarettes, smoking sticks, vape pens, and/or vape liquid— whether or not they contain tobacco products.
Verbal Altercation	Warning / Mediation	1-3 Days Lunch Detention / Mediation	1-3 Days After School Detention / Mediation	Refers to a loud shouting match or argument between/among students.
Look-alike Weapon	1-3 Days OSS/Police Notification	3-10 Days OSS / Police notification	10 Days OSS / Police notification / Recommendation	Weapon look-alike that can reasonably be considered a firearm, knife, or any other weapon.
Weapons	10 Days OSS / Police notification / Recommendation for possible expulsion	10 Days OSS / Police notification / Recommendation for possible expulsion	10 Days OSS / Police notification / Recommendation for possible expulsion	Any gun of any kind, loaded or unloaded, operable or inoperable, including any object other than a firearm which is a look-a-like of a gun. This shall include, but is not limited to, pellet gun, paintball gun, stun gun, taser, BB gun, flare gun, nail gun, pencil, pen, and air soft gun. Any implement which could cause, or is intended to cause bodily harm, other than a firearm or other gun. This shall include, but is not limited to, switchblade knife, hunting knife, star knife, razors (including straight or retractable razor), brass knuckles, box cutters, nunchaku, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray product.

Notes:

*District administrators reserve the right to implement appropriate consequence based on the extent of the disciplinary infractions. Depending on the disciplinary situation students may need additional supervision and monitoring by administrators, referral to SAP, meeting with school social worker, SRO, or student Dignity/Respect Liaison.

*Loss of certain school sponsored activities (i.e. assemblies, presentations, programs, field trips, etc.) may be implemented in conjunction with disciplinary consequences.

**Additional offenses will result in progressive discipline measures.

**Parents & Guardians are always contacted when a student receives a disciplinary consequence. A meeting may be requested at any time by district administrators or parents/guardians.

OSS - Out of School Suspension

*The CHILL Project and utilization of the CHILL Room may be used in lieu of disciplinary consequences.

*District Administrators will use the Threat Assessment Protocols to determine severity of threatening statements which will influence disciplinary consequences and recommendation of support services. Threat Assessment Protocols may be administered to determine the severity of threatening statements which will influence disciplinary consequences and recommendation of support services. OR Threat Assessment Protocols may be administered to determine the severity of incident and level of consequence.