

CURRICULUM OFFICE MEMORANDUM

TO: ALL SUBSTITUTE TEACHERS

RE: TUTORING

If you are interested in placing your name on a list of private tutors that is made available to parents, upon request, please complete the information below and return it with your substitute teacher application.

Business arrangements are made directly between the parent requesting the services and the private tutoring provider. All substitutes interested in providing tutoring after school and summers will be included on this list.

Name: _____

Address: _____

Telephone: (Home) _____

(Cell) _____

Subject(s) Teaching: _____

Grade Level(s): _____

After-School Tutoring: _____ Yes _____ No

Summer Tutoring: _____ Yes _____ No