



WJHSD Online Instruction

Parent/Guardian Guidance for “Live” Instruction

The West Jefferson Hills School District has developed this guidance document for parents/guardians in support of efforts to provide “live” instruction during the extended closure of schools. This guidance contained in this document is designed to ensure a safe and engaging online learning experience for all. Please contact your child’s principal(s) if you have any questions about this initiative.

- The District will use Google Meet/Hangout to conduct supplemental “live” instruction.
- The use of Meet/Hangout does not replace the current format of online instruction.
- The use of Google Meet/Hangout is a supplemental instructional option for WJHSD educators wanting to provide “live” instruction in a whole class, small group or individual format.
 - The use of Google Meet/Hangout may also be used for non-instructional activities created by the teacher which are designed to promote positive social engagement among students.
 - Educators are strongly encouraged to use the WJHSD Google platform due to the safety and security control the District has in place. The use of Zoom and other similar platforms is discouraged for this reason.
- WJHSD will activate the network for Google Meet/Hangout from 8:00 a.m. until 4:00 p.m. The ability to access Google Meet/Hangout will be restricted outside of these hours.
- Teachers will provide access information including the link, day and time of the Meet/Hangout in their Google Classroom.
- Students cannot be required to attend a scheduled Meet/Hangout.
 - The District acknowledges that some students, especially secondary students may be committed to providing childcare to younger siblings and/or engaged in employment activities between the hours Meet/Hangout is available.
 - Students who are unable to attend a scheduled Meet/Hangout may request an alternate time for a Meet/Hangout during Office Hours by contacting the teacher.
- Parents may exclude their child from participating in all Google Meet/Hangout by visiting the “Principal’s Office” in the Google Classroom for each school and completing an opt-out form. Only complete this form to exclude your child from participating. If parents/guardians do not complete this form, it is assumed that the student may participate in Meet/Hangout.
- Meet/Hangout sessions will not be recorded by the organizer or any students. The District is providing this option for supplemental learning in a good faith effort to help students. Behavior that is unbecoming of a WJHSD student or which disrupts the online learning environment will not be tolerated and subject to action by the building principal(s).



School	Anticipated Start Date
Thomas Jefferson High School	4/2/20
Pleasant Hills and Jefferson Hills	4/6/20
McClellan and Gill Hall	4/13/20

Resources:

[Video tutorial - Meet/Hangout](#)

[Video Tutorial - Parent Guide to Meet/Hangout](#)