




WJHSD Educational Plan Instruction, Schedules, Lesson Design

West Jefferson Hills School District Priority Questions

	Grades K-2	Grades 3-5	Grades 6-8	Grades 9-12
Determine the start and end times of schools	8:30 AM to 2:20 PM	8:30 AM to 2:20 PM	7:35 AM to 1:10 PM	7:30 AM to 12:42 PM Bus Departures at 1:05 PM
Coordination for arrival and dismissal	<p>Arrival 8:00-8:20 *If you have siblings at JHIS, drop off at K-2 buildings first.</p> <p>Dismissal 2:25 Bus Riders 2:30 Car Riders *If you have siblings at JHIS, pick them up first.</p>	<p>Arrival 8:00-8:30 (allow leniency for students with siblings in K-2)</p> <p>Dismissal 2:20 Car Riders 2:25 Walkers and Bus Riders</p>	<p>Arrival -Walkers and car riders can not arrive until 7:40 AM. Have to be in homeroom by 7:55 AM. Drop-off on Dutch Lane/Fire Lane or top of drive-way. -Bus students will be dropped off in Fire Lane near school. Buses should not arrive prior to 7:35 AM.</p>	<p>Arrival No issues with students arriving at school on the bus, parent drop off, or student driver. Student drivers and parent drop off will enter TJHS through the Arts wing entrance. Student drop off will enter and exit school grounds through the main entrance. School doors will open at 7:10 AM</p>

			<p>Dismissal Bus riders will be dismissed first at 1:10 PM. -Car riders and walkers will be dismissed 5-10 minutes later. Use Fire Lane to Dutch Lane for pick-up. Parents can arrange another pick-up location with their child. -Will use the cafeteria area for students who need additional time for pick-up. Will have to limit the number of students.</p>	<ul style="list-style-type: none"> All students late at 7:28 AM <p>Dismissal Car riders and student drivers will dismiss at 12:42 PM through the main entrance of TJHS. Students riding buses will dismiss at 12:42 PM</p> <p>Busses depart high school between 1:00- 1:05 PM</p>
How do we address special area classes, related arts, encores?	Built into the regular daily rotational schedule (may have to be shorter than the 50 minutes last year)	Built into the regular daily rotational schedule (35 minutes)	Built into the regular daily schedule or part of the 5 day rotation for music and PE classes.	All classes run according to the Even period/Odd period schedule that is proposed.
How do we handle lunches?	Student lunches for 30 minutes. Teachers will eat lunch (duty free) from students. Lunch Time Helpers will monitor the students. We will use cafeteria, half of gym, and possibly tents.	-Use of cafe/gym for lunches -Lunch is 35 minutes -Teachers receive duty free lunch -Cafeteria helpers monitor students	-Use of cafeteria/LGI and Library if necessary (And tents if we are going in-person 5 days a week)	Grab and Go Lunches available for all students at the high school to take on the way out of the building. Multiple locations to pick up lunches for car riders, student drivers, and individuals who will be riding the bus.
How do we capture an additional 1.5 to 1 hour for teacher planning and work with Canvas	Canvas planning from 2:45-3:45	Canvas planning from 2:30-3:45	Canvas planning time 2:10 - 3:10 PM. All teachers have office	Canvas Planning 1:30 to 2:25 PM Monday-Friday All Teachers schedule

students?			support time from 1:50 - 2:10 PM daily.	office hours daily from 2:25 PM to 2:55 PM Monday-Friday
Where does the teacher's plan/lunch fall?	<p>Teachers' plan will be when students go to their ENCOREs (may have to be shorter than the 50 minutes last year)</p> <p>They will get a 30 minute duty-free lunch when the students eat.</p>	<p>-Teachers' plan coincides with ENCORE (35 min)</p> <p>-Teacher lunch (35 minutes) coincides with student lunch</p>	<p>Teacher lunch time 1:20 - 1:50 PM. Recommend eating in their own classroom or in limited numbers while socially distancing..</p> <p>Plan time is provided during the student day.</p> <p>Office time is 1:55 PM-2:10 PM.</p> <p>Canvas time is 2:10-3:10 PM.</p>	<p>Teacher Lunch 1:00 to 1:30 Lunch in Teacher Rooms socially distanced from peers.</p> <p>Teacher Plan- Normal plan period(s) during Even/Odd Schedule.</p> <p>Teacher Plan 1:30-2:25 PM Canvas</p> <p>Office Hours: 2:25-2:55</p>
Related Services	<p>Speech teachers will have their own space to do groups and one on one sessions. These maybe shared with other related services when they are not in the building</p> <p>OT/PT/Vision/Hearing will coordinate a space with the building administrator and a schedule will be given for all related services for the building to have on hand.</p>	<p>Speech teachers will have their own space to do groups and one on one sessions. These maybe shared with other related services when they are not in the building</p> <p>OT/PT/Vision/Hearing will coordinate a space with the building administrator and a schedule will be given for all related services for the building to have on hand.</p>	<p>Speech teachers will have their own space to do groups and one on one sessions. These maybe shared with other related services when they are not in the building</p> <p>OT/PT/Vision/Hearing will coordinate a space with the building administrator and a schedule will be given for all related services for the building to have on hand.</p>	<p>Speech teachers will have their own space to do groups and one on one sessions. These maybe shared with other related services when they are not in the building</p> <p>OT/PT/Vision/Hearing will coordinate a space with the building administrator and a schedule will be given for all related services for the building to have on hand.</p>

Additional Information by School

Primary Schools - [Draft K-2 Schedule](#)

Intermediate School

Follows a consistent model for students

Flexibility with Times / Transitions / Etc.

(8) 35 Minute Instructional Periods

(1) Homeroom Period

Daily/Weekly/Yearly Time Allotments on Schedule

5 Minute Transition Periods to account for teacher movement, hand cleaning, mitigation, etc.

Students remain in classrooms; teachers move (push-in)


[Jefferson DRAFT Schedule](#)

Middle School - [Additional Information](#)

High School - [Additional Information](#)

Instructional Model

Kindergarten - 2nd Grade Students

	100% In-Person	Hybrid Model: In-Person and Distance Learning	100% Distance Learning
In-Person	<p>5 days a week</p> <ul style="list-style-type: none"> ● Follows a 6-day ENCORE schedule. ● Students will receive lunch, recess, and a 35 minute ENCORE each day. ● In Kindergarten- <ul style="list-style-type: none"> ○ Students will receive 85 minutes of ELA, 50 minutes of Math, and a social studies / science / Second Step block daily. ● Grades 1 and 2 will run an A/B day schedule to limit movement - <ul style="list-style-type: none"> ○ Students will have approximately 170 minutes of ELA and writing one day. ○ Then the next day, they will have approximately 140 minutes of Math and a science block and a social studies / Second Step block with their partner teacher. 	<p>2-3 days in-person learning</p> <ul style="list-style-type: none"> ● Will follow same instructional model as the 100% In-Person, with the following adaptations- <ul style="list-style-type: none"> ○ Students would be divided into two groups based on their last name (A-L and M-Z). ○ A-L students would attend on Mondays and Thursdays.. ○ M-Z students would attend on Tuesdays and Fridays.. ○ Students will alternate in person attendance on Wednesdays. ○ Students with IEP's may be offered 5 days of in-person instruction based on the level of need. 	0 days in-person learning
Distance Learning	<p>Canvas</p> <ul style="list-style-type: none"> ● Students log in for synchronous learning during their assigned class period like they were at school. ● There will be options for live video 	<p>2-3 days distance learning via Canvas</p> <ul style="list-style-type: none"> ● Students log in for synchronous learning during their assigned class period as if they were at 	<p>5 days distance learning via Canvas</p> <ul style="list-style-type: none"> ● Students log in for synchronous learning during their assigned

	<p>lessons as well as recorded videos.</p> <ul style="list-style-type: none"> • Teachers will have 20 minutes of live office hours each day during the scheduled school day to answer any additional questions. 	<p>school.</p> <ul style="list-style-type: none"> • There will be options for live video lessons as well as recorded videos. • Teachers will have 20 minutes of live office hours each day during the scheduled school day to answer any additional questions. 	<p>class period like they were at school.</p> <ul style="list-style-type: none"> • There will be options for live video lessons as well as recorded videos. • Teachers will have 20 minutes of live office hours each day during the scheduled school day to answer any additional questions.
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Sample DRAFT K-2 Student Schedule

DRAFT In-Person/Canvas Student Schedule

**This is a sample schedule for a first grade student (A/B schedule would then rotate the following week)

Monday (Day A)		Tuesday ay (Day B)		Wednesday (Day A)		Thursday (Day B)		Friday (Day A)	
8:40-9:20	Whole Group ELA	8:40-9:20	Small Group Math / Science	8:40-9:20	Whole Group ELA	8:40-9:20	Small Group Math / Science	8:40-9:20	Whole Group ELA
9:25-10:00	ENCORE	9:25-10:00	Whole Group Math	9:25-10:00	ENCORE	9:25-10:25	Whole Group Math	9:25-10:00	ENCORE
10:05-10:50	Whole Group ELA	10:05-10:50	Recess	10:05-10:50	Whole Group ELA	10:30-10:50	Recess	10:05-10:50	Whole Group ELA
11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch
11:40-12:00	Recess	11:40-12:00	Whole Group Math	11:40-12:00	Recess	11:40-1:05	Whole Group Math	11:40-12:00	Recess
12:10-12:50	Small Group ELA / Writing	12:10-12:50	ENCORE	12:10-12:50	Small Group ELA / Writing	1:10-1:45	ENCORE	12:10-12:50	Small Group ELA / Writing
12:50-2:15	Whole Group ELA	12:50-2:15	Social Studies / Second Step	12:50-2:15	Whole Group ELA	1:50-2:15	Social Studies / Second Step	12:50-2:15	Whole Group ELA

DRAFT Hybrid Model: In-Person and Distance Learning

****This is a sample schedule for a first grade student (A/B schedule would then rotate the following week)**

Monday (Day A)		Tuesday (Day B)		Wednesday (Day A)		Thursday (Day B)		Friday (Day A)	
<u>Students last name A through L in school (Dignity)</u>		<u>Students last name M through Z in school (Respect)</u>		<u>Alternating</u>		<u>Students last name A through L in school (Dignity)</u>		<u>Students last name M through Z in school (Respect)</u>	
<u>Students M through Z Virtual (Respect)</u>		<u>Students A through L Virtual (Dignity)</u>		<u>Dignity group attends week 1</u> <u>Respect group attends week 2</u>		<u>Students M through Z Virtual (Respect)</u>		<u>Students A through L Virtual (Dignity)</u>	
8:40-9:20	Whole Group ELA	8:40-9:20	Small Group Math / Science	8:40-9:20	Whole Group ELA	8:40-9:20	Small Group Math / Science	8:40-9:20	Whole Group ELA
9:25-10:00	ENCORE	9:25-10:25	Whole Group Math	9:25-10:00	ENCORE	9:25-10:25	Whole Group Math	9:25-10:00	ENCORE
10:05-10:50	Whole Group ELA	10:30-10:50	Recess	10:05-10:50	Whole Group ELA	10:30-10:50	Recess	10:05-10:50	Whole Group ELA
11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch
11:40-12:00	Recess	11:40-1:05	Whole Group Math	11:40-12:00	Recess	11:40-1:05	Whole Group Math	11:40-12:00	Recess
12:10-12:50	Small Group ELA / Writing	1:10-1:45	ENCORE	12:10-12:50	Small Group ELA / Writing	1:10-1:45	ENCORE	12:10-12:50	Small Group ELA / Writing
12:50-2:15	Whole Group ELA	1:50-2:15	Social Studies / Second Step	12:50-2:15	Whole Group ELA	1:50-2:15	Social Studies / Second Step	12:50-2:15	Whole Group ELA


DRAFT 100% Distance Learning

****This is a sample schedule for a first grade student (A/B schedule would then rotate the following week)**

Monday (Day A)		Tuesday (Day B)		Wednesday (Day A)		Thursday (Day B)		Friday (Day A)	
8:40-9:20	Whole Group ELA	8:40-9:20	Small Group Math / Science	8:40-9:20	Whole Group ELA	8:40-9:20	Small Group Math / Science	8:40-9:20	Whole Group ELA
9:25-10:00	ENCORE	9:25-10:25	Whole Group Math	9:25-10:00	ENCORE	9:25-10:25	Whole Group Math	9:25-10:00	ENCORE
10:05-10:50	Whole Group ELA	10:30-10:50	Recess	10:05-10:50	Whole Group ELA	10:30-10:50	Recess	10:05-10:50	Whole Group ELA
11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch	11:00-11:30	Lunch
11:40-12:00	Recess	11:40-1:05	Whole Group Math	11:40-12:00	Recess	11:40-1:05	Whole Group Math	11:40-12:00	Recess
12:10-12:50	Small Group ELA / Writing	1:10-1:45	ENCORE	12:10-12:50	Small Group ELA / Writing	1:10-1:45	ENCORE	12:10-12:50	Small Group ELA / Writing
12:50-2:15	Whole Group ELA	1:50-2:15	Social Studies / Second Step	12:50-2:15	Whole Group ELA	1:50-2:15	Social Studies / Second Step	12:50-2:15	Whole Group ELA

Instructional Model


3rd - 5th Grade Students

	100% In-Person	Hybrid Model: In-Person and Distance Learning	100% Distance Learning
In-Person	<p>5 days a week in-person instruction</p> <ul style="list-style-type: none"> -Students will receive instruction in 40 minute blocks/periods -The A-J rotational schedule will be followed -Each day, students will receive 120 minutes of ELA instruction (Reading, Writing, Spelling, Grammar and 80 minutes of math, and 40 minutes of ENCORE -Students will have 40 minutes of Science every other day, 40 minutes of Social Studies every other day -Students will receive a period (40 minutes) for lunch -Recess breaks will be scheduled by individual teachers on a limited basis 	<p>2-3 days per week in-person instruction</p> <ul style="list-style-type: none"> -Students would attend school twice per week and every other Wednesday (Last names A-L M/Th, and last names M-Z T/F) -On the days opposite in-person learning, students are expected to log into Canvas from home and join their class to learn synchronously -The A-J rotational schedule will be followed -Students with IEP's may be offered 5 days on in-person instruction based on the level of need. -Students will receive a period (40 minutes) for lunch -Recess breaks will be scheduled by individual teachers on a limited basis; students working from home may take a break at this time 	<p>No days of in-person instruction - All students will receive instruction online via Canvas</p>
Distance Learning	<p>Canvas</p> <ul style="list-style-type: none"> -Students log in for 	<p>Canvas</p> <ul style="list-style-type: none"> -Students working from home log in 	<p>5 days a week learning from home using Canvas</p>


	<p>synchronous learning during their assigned class period</p> <ul style="list-style-type: none"> -The A-J rotational schedule will be followed -The teacher can pre-record lessons if desired but would be available live in some capacity to answer questions and/or provide instruction/feedback/support as necessary -Teachers will define 20 minutes of live office hours during the school day to be available to on an as needed basis -Students will receive a period (40 minutes) for lunch -Recess breaks will be scheduled by individual teachers on a limited basis; students may take a break during this time 	<p>daily for synchronous learning during their assigned class period</p> <p>The A-J rotational schedule will be followed</p> <ul style="list-style-type: none"> -The teacher can pre-record lessons if desired but would be available live in some capacity to answer questions and/or provide instruction/feedback/support as necessary -Teachers will define 20 minutes of live office hours during the school day to be available to on an as needed basis -Students will receive a period (40 minutes) for lunch -Recess breaks will be scheduled by individual teachers on a limited basis; students working from home may take a break at this time 	<ul style="list-style-type: none"> -Students log in for synchronous learning during their assigned class period -The A-J rotational schedule will be followed -The teacher can pre-record lessons if desired but would be available live in some capacity to answer questions and/or provide instruction/feedback/support as necessary -Teachers will define 20 minutes of live office hours during the school day to be available to on an as needed basis -Students will receive a period (40 minutes) for lunch -Recess breaks will be scheduled by individual teachers; students may take a break at this time
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Sample DRAFT 3-5 Student Schedule


DRAFT Sample In-Person/Canvas Student Schedule

 WJHSD	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-8:55 Homeroom	Homeroom/Morning Meeting	Homeroom/Morning Meeting	Homeroom/Morning Meeting	Homeroom/Morning Meeting	Homeroom/Morning Meeting
8:55-9:35 Period 1	ELA	ELA	ELA	ELA	ELA
9:35-10:15 Period 2	ELA	ELA	ELA	ELA	ELA
10:15-10:55 Period 3	Spelling/Grammar (A-J day rotation dependent)	Spelling/Grammar (A-J day rotation dependent)	Writing (A-J day rotation dependent)	Writing (A-J day rotation dependent)	Spelling/Grammar (A-J day rotation dependent)
10:55-11:35 Period 4	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)
11:35-12:15 Period 5	Math	Math	Math	Math	Math
12:15-12:55 Period 6	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)
12:55-1:35 Period 7	Science (A-J rotation day dependent)	Science (A-J rotation day dependent)	Social Studies (A-J rotation day dependent)	Social Studies (A-J rotation day dependent)	Science (A-J rotation day dependent)
1:35-2:15 Period 8	Math	Math	Math	Math	Math

DRAFT Hybrid Model: In-Person and Distance Learning


 Monday	Tuesday	Wednesday	Thursday	Friday
<p><u><i>Students last name A through L in school (Dignity)</i></u></p> <p><u><i>Students M through Z Virtual (Respect)</i></u></p>	<p><u><i>Students last name M through Z in school (Respect)</i></u></p> <p><u><i>Students A through L Virtual (Dignity)</i></u></p>	<p><u><i>Alternating Dignity group attends week 1</i></u></p> <p><u><i>Respect group attends week 2</i></u></p>	<p><u><i>Students last name A through L in school (Dignity)</i></u></p> <p><u><i>Students M through Z Virtual (Respect)</i></u></p>	<p><u><i>Students last name M through Z in school (Respect)</i></u></p> <p><u><i>Students A through L Virtual (Dignity)</i></u></p>
<p>8:30-8:55 Homeroom</p>	<p>Homeroom/Morning Meeting</p>	<p>Homeroom/Morning Meeting</p>	<p>Homeroom/Morning Meeting</p>	<p>Homeroom/Morning Meeting</p>
<p>8:55-9:35 Period 1</p>	<p>ELA</p>	<p>ELA</p>	<p>ELA</p>	<p>ELA</p>
<p>9:35-10:15 Period 2</p>	<p>ELA</p>	<p>ELA</p>	<p>ELA</p>	<p>ELA</p>
<p>10:15-10:55 Period 3</p>	<p>Spelling/Grammar (A-J day rotation dependent)</p>	<p>Writing (A-J day rotation dependent)</p>	<p>Spelling/Grammar (A-J day rotation dependent)</p>	<p>Spelling/Grammar (A-J day rotation dependent)</p>
<p>10:55-11:35 Period 4</p>	<p>Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)</p>	<p>Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)</p>	<p>Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)</p>	<p>Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)</p>
<p>11:35-12:15 Period 5</p>	<p>Math</p>	<p>Math</p>	<p>Math</p>	<p>Math</p>
<p>12:15-12:55 Period 6</p>	<p>Encore (A-J rotation day dependent)</p>	<p>Encore (A-J rotation day dependent)</p>	<p>Encore (A-J rotation day dependent)</p>	<p>Encore (A-J rotation day dependent)</p>
<p>12:55-1:35 Period 7</p>	<p>Science (A-J rotation day dependent)</p>	<p>Social Studies (A-J rotation day dependent)</p>	<p>Science (A-J rotation day dependent)</p>	<p>Science (A-J rotation day dependent)</p>
<p>1:35-2:15 Period 8</p>	<p>Math</p>	<p>Math</p>	<p>Math</p>	<p>Math</p>

DRAFT 100% Distance Learning

 WJHSD	Monday Virtual	Tuesday Virtual	Wednesday Virtual	Thursday Virtual	Friday Virtual
8:30-8:55 Homeroom	Homeroom/Morning Meeting	Homeroom/Morning Meeting	Homeroom/Morning Meeting	Homeroom/Morning Meeting	Homeroom/Morning Meeting
8:55-9:35 Period 1	ELA	ELA	ELA	ELA	ELA
9:35-10:15 Period 2	ELA	ELA	ELA	ELA	ELA
10:15-10:55 Period 3	Spelling/Grammar (A-J day rotation dependent)	Writing (A-J day rotation dependent)	Spelling/Grammar (A-J day rotation dependent)	Writing (A-J day rotation dependent)	Spelling/Grammar (A-J day rotation dependent)
10:55-11:35 Period 4	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)	Lunch (grade 3 eats 4th, grade 4 eats 5th, grade 5 eats 6th)
11:35-12:15 Period 5	Math	Math	Math	Math	Math
12:15-12:55 Period 6	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)	Encore (A-J rotation day dependent)
12:55-1:35 Period 7	Science (A-J rotation day dependent)	Social Studies (A-J rotation day dependent)	Science (A-J rotation day dependent)	Social Studies (A-J rotation day dependent)	Science (A-J rotation day dependent)
1:35-2:15 Period 8	Math	Math	Math	Math	Math

Instructional Model


6-8th Grade Students

	100% In-Person	Hybrid Model: In-Person and Distance Learning	100% Distance Learning
In-Person	<p>5 days a week</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. 1, 2, 3, and 4 offered one day and 5, 6, 7, and 8 offered the next). -Class periods are 68 minutes each. -Activity Period is offered every other day for additional academic support. -Students will have a 30 minute lunch period each day. 	<p>Alternating Days of Instructions</p> <p>Students would be divided into two groups based on their last name (A-L and M-Z).</p> <ul style="list-style-type: none"> -A-L students would attend on Mondays and Thursdays. -M-Z students would attend on Tuesdays and Fridays. -Students will attend every other Wednesday. -We will still use a block schedule format, 4 periods each day, periods 1-4 and 5-8 alternating days. <p>On days students are not in-person, they will still follow the block schedule and participate remotely in all classes.</p> <p>A calendar will be created to identify class periods when students will attend music classes and PE classes.</p> <p>Students with IEP's may be offered 5 days of in-person instruction based on the level of need.</p>	<p>No In-person Instruction</p>
Distance Learning	<p>Canvas</p> <ul style="list-style-type: none"> -Students participating remotely will follow the same bell schedule as students attending the in-person option (excluding homeroom and lunch periods). 	<p>Alternating Days of Instructions</p> <ul style="list-style-type: none"> -We will still use a block schedule format, 4 periods each day, periods 1-4 and 5-8 alternating days. 	<p>5 Days Online Instruction</p> <p>All Students will follow the same class period schedule as hybrid and in-person excluding homeroom and</p>


	<ul style="list-style-type: none"> - Block schedule format providing 4 class periods per day. - Class periods offered will alternate each day (Ex. 1, 2, 3, and 4 offered one day and 5, 6, 7, and 8 offered the next). -Students will be present for the lesson overview. The teacher may then release the students to complete their work. -Students will rejoin the class remotely based on teacher instructions. -Activity Period is offered every other day for additional academic support. Students can email the teacher to request a Google Meet during activity period. A teacher may request they attend. -PE and music classes will follow a process different from in-person students. Information will be shared. 	<p>Students will participate remotely in all classes.</p> <p>A calendar will be created to identify class periods when students will attend music classes and PE classes.</p> <p>Students with IEP's may be offered 5 days on in-person instruction based on the level of need.</p> <p>Activity Period is offered every other day for additional academic support. Students can email the teacher to request a Google Meet during activity period. A teacher may request they attend.</p> <p>PE, music, FCS, AET, and Art classes may follow a process different from in-person students. Information will be shared.</p>	<p>lunch periods.</p> <ul style="list-style-type: none"> - Block schedule format providing 4 class periods per day. - Class periods offered will alternate each day (Ex. 1, 2, 3, and 4 offered one day and 5, 6, 7, and 8 offered the next). -Activity Period is offered every other day for additional academic support. Students can email the teacher to request a Google Meet during activity period. A teacher may request they attend. -Students must attend online classes during the assigned times.
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Sample DRAFT 6-8 Student Schedule

DRAFT In-Person/Canvas Student Schedule


	Monday	Tuesday	Wednesday	Thursday	Friday
7:35-8:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:00-9:08	Period 1	Period 5	Period 1	Period 5	Period 1
9:11- 10:19	Period 4	Period 6	Period 4	Period 6	Period 4
10:22-11:30 10:22-10:47	Period 3 (Grade 6/8) Lunch (Grade 7)	Period 7 (Grade 6/8) Lunch (Grade 7)	Period 3 (Grade 6/8) Lunch (Grade 7)	Period 7 (Grade 6/8) Lunch (Grade 7)	Period 3 (Grade 6/8) Lunch (Grade 7)
11:33- 12:41 10:50-11:58 11:33-11:58	Period 2 (Grade 6) Period 3 (Grade 7) Lunch (Grade 8)	Period 8 (Grade 6) Period 7 (Grade 7) Lunch (Grade 8)	Period 2 (Grade 6) Period 3 (Grade 7) Lunch (Grade 8)	Period 8 (Grade 6) Period 7 (Grade 7) Lunch (Grade 8)	Period 2 (Grade 6) Period 3 (Grade 7) Lunch (Grade 8)
12:44-1:10 12:01-1:10	Lunch (Grade 6) Period 2 (Grade 7/8)	Lunch (Grade 6) Period 8 (Grade 7/8)	Lunch (Grade 6) Period 2 (Grade 7/8)	Lunch (Grade 6) Period 8 (Grade 7/8)	Lunch (Grade 6) Period 2 (Grade 7/8)
	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20
After-school requirement	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day
	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>
	<i>Music, PE, and Study Hall will follow a calendar for rotation.</i>				

DRAFT Hybrid Model: In-Person and Distance Learning

	Monday	Tuesday	Wednesday Alternating Days for In-person Attendance	Thursday	Friday
	<u>Students last name A through L in school (Dignity)</u> <u>Students M through Z Virtual (Respect)</u>	<u>Students last name M through Z in school (Respect)</u> <u>Students A through L Virtual (Dignity)</u>	<u>Alternating</u> <u>Dignity group attends week 1</u> <u>Respect group attends week 2</u>	<u>Students last name A through L in school (Dignity)</u> <u>Students M through Z Virtual (Respect)</u>	<u>Students last name M through Z in school (Respect)</u> <u>Students A through L Virtual (Dignity)</u>
7:35-8:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:00-9:08	Period 1	Period 5	Period 1	Period 5	Period 1
9:11- 10:19	Period 4	Period 6	Period 4	Period 6	Period 4
10:22-11:30 10:22-10:47	Period 3 (Grade 6/8) Lunch (Grade 7)	Period 7 (Grade 6/8) Lunch (Grade 7)	Period 3 (Grade 6/8) Lunch (Grade 7)	Period 7 (Grade 6/8) Lunch (Grade 7)	Period 3 (Grade 6/8) Lunch (Grade 7)
11:33- 12:41 10:50-11:58 11:33-11:58	Period 2 (Grade 6) Period 3 (Grade 7) Lunch (Grade 8)	Period 8 (Grade 6) Period 7 (Grade 7) Lunch (Grade 8)	Period 2 (Grade 6) Period 3 (Grade 7) Lunch (Grade 8)	Period 8 (Grade 6) Period 7 (Grade 7) Lunch (Grade 8)	Period 2 (Grade 6) Period 3 (Grade 7) Lunch (Grade 8)
12:44-1:10 12:01-1:10	Lunch (Grade 6) Period 2 (Grade 7/8)	Lunch (Grade 6) Period 8 (Grade 7/8)	Lunch (Grade 6) Period 2 (Grade 7/8)	Lunch (Grade 6) Period 8 (Grade 7/8)	Lunch (Grade 6) Period 2 (Grade 7/8)
	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20	Dismissal Bus 1:10 Car Rider/Walker 1:20
After-school requirement	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day


	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>	<i>In-Person and Students on Canvas must be present for scheduled block class.</i>
	<i>*This schedule will rotate to accommodate the Music and PE classes. A calendar will be provided.</i>				

DRAFT 100% Distance Learning

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:08	Period 1	Period 5	Period 1	Period 5	Period 1
9:11- 10:19	Period 4	Period 6	Period 4	Period 6	Period 4
10:22-11:30	Period 3	Period 7	Period 3	Period 7	Period 3
11:30 - 12:00	Lunch	Lunch	Lunch	Lunch	Lunch
12:03- 1:10	Period 2	Period 8	Period 2	Period 8	Period 2
After-school requirement	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day	30 minutes of review and/or prep for next day

Instructional Model


9th-12th Grade Students

	100% In-Person	Hybrid Model: In-Person and Distance Learning	100% Distance Learning
In-Person	<p>5 days a week</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. odd period classes scheduled on an A day and even period classes being scheduled on a B day. PLT period will also be scheduled on a B day for all students except the students attending Steel Center Vocational. -Class periods are 72 minutes each. -PLT is offered every other day for additional academic support. 	<p>2-3 days a week</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. odd period classes scheduled on an A day and even period classes being scheduled on a B day. PLT period will also be scheduled on a B day for all students except the students attending Steel Center Vocational. -Class periods are 72 minutes in length. -PLT is offered every other day for additional academic support. 	<p>5 days a week</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. odd period classes scheduled on an A day and even period classes being scheduled on a B day. PLT period will also be scheduled on a B day for all students except the students attending Steel Center Vocational. -Class periods are 72 minutes each. -PLT is offered every other day for additional academic support.
Distance Learning	<p>Canvas</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. odd period classes scheduled on an A day and even period classes being scheduled on a B day. PLT period will also be 	<p>2-3 days a week</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. odd period classes scheduled on an A day and even period classes being scheduled 	<p>5 days a week</p> <ul style="list-style-type: none"> -We will use a block schedule format providing 4 class periods per day. -The class periods offered will alternate each day (Ex. odd period classes scheduled on an A day and even period classes being scheduled on a B day. PLT period will also be scheduled on a B day for all students except the students attending Steel


	<p>scheduled on a B day for all students except the students attending Steel Center Vocational.</p> <ul style="list-style-type: none"> -Class periods are 72 minutes each. -PLT is offered every other day for additional academic support. 	<p>on a B day. PLT period will also be scheduled on a B day for all students except the students attending Steel Center Vocational.</p> <ul style="list-style-type: none"> -Class periods are 72 minutes in length. -PLT is offered every other day for additional academic support. 	<p>Center Vocational.</p> <ul style="list-style-type: none"> -Class periods are 72 minutes each. -PLT is offered every other day for additional academic support.
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Sample DRAFT 9-12 Student Schedule

DRAFT In-Person/Canvas Student Schedule


 WJHSD	Monday	Tuesday	Wednesday	Thursday	Friday
	A day (odd periods) 72 min periods	B day (even periods) 72 min periods	A day (odd periods) 72 min periods	B day (even periods) 72 min periods	A day (odd periods) 72 min periods
First Block 7:30- 8:42	Period 1 7:30 am - 8:42 am	Period 2 7:30 am - 8:42 am	Period 1 7:30 am - 8:42 am	Period 2 7:30 am - 8:42 am	Period 1 7:30 am - 8:42 am
Second Block 8:50-10:02	Period 3 8:50 am - 10:02 am	PLT 8:50 am - 10:02 am (1 PLT ONLY)	Period 3 8:50 am - 10:02 am	PLT 8:50 am - 10:02 am (1 PLT ONLY)	Period 3 8:50 am - 10:02 am
Third Block 10:10- 11:22	Period 5 10:10 am - 11:22 am	Period 4 10:10 am - 11:22 am	Period 5 10:10 am - 11:22 am	Period 4 10:10 am - 11:22 am	Period 5 10:10 am - 11:22 am
Fourth Block 11:30- 12:42	Period 7 11:30 am - 12:42 pm	Period 8 11:30 am - 12:42 pm	Period 7 11:30 am - 12:42 pm	Period 8 11:30 am - 12:42 pm	Period 7 11:30 am - 12:42 pm
	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning
	Lunch to Go 12:42 pm to 1:00 Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 pm Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 pm Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 pm Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 pm Busses Depart at 1:05 pm
	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block

DRAFT Hybrid Model: In-Person and Distance Learning


	Monday	Tuesday	Wednesday	Thursday	Friday
	<p><u>Students last name A through L in school (Dignity)</u></p> <p><u>Students M through Z Virtual (Respect)</u></p>	<p><u>Students last name M through Z in school (Respect)</u></p> <p><u>Students A through L Virtual (Dignity)</u></p>	<p><u>Alternating</u></p> <p><u>Dignity group attends week 1</u></p> <p><u>Respect group attends week 2</u></p>	<p><u>Students last name A through L in school (Dignity)</u></p> <p><u>Students M through Z Virtual (Respect)</u></p>	<p><u>Students last name M through Z in school (Respect)</u></p> <p><u>Students A through L Virtual (Dignity)</u></p>
<p>Building open 7:10- 7:28</p> <p>Student Entry and report to first block</p>	<p>A day (odd periods) 72 min periods</p> <p><u>All Students last name A through L</u></p>	<p>B day (even periods) 72 min periods</p> <p><u>All Students last name M through Z</u></p>	<p>A day (odd periods) 72 min periods</p> <p><u>All Students last name A through L week 1.</u></p> <p>B day (even periods) 72 min periods</p> <p><u>All Students last name M through Z week 2.</u></p>	<p>A day (odd periods) 72 min periods</p> <p><u>All Students last name A through L</u></p>	<p>B day (even periods) 72 min periods</p> <p><u>All Students last name M through Z.</u></p>
<p>First Block 7:30- 8:42</p>	<p>Period 1 7:30 am - 8:42 am</p>	<p>Period 2 7:30 am - 8:42 am</p>	<p>Period 1 7:30 am - 8:42 am</p>	<p>Period 2 7:30 am - 8:42 am</p>	<p>A-L students would always be scheduled for Monday-Wednesday in the building. Students. M-Z students would always be scheduled for Tuesday-Thursday in the building. This would include</p>

					holidays.
Second Block 8:50-10:02	Period 3 8:50 am - 10:02 am	PLT 8:50 am - 10:02 am (1 PLT ONLY)	Period 3 8:50 am - 10:02 am	PLT 8:50 am - 10:02 am (1 PLT ONLY)	Special Education Students would have the option to be in the building 4 days a week.
Third Block 10:10- 11:22	Period 5 10:10 am - 11:22 am	Period 4 10:10 am - 11:22 am	Period 5 10:10 am - 11:22 am	Period 4 10:10 am - 11:22 am	
Fourth Block 11:30- 12:42	Period 7 11:30 am - 12:42 pm	Period 8 11:30 am - 12:42 pm	Period 7 11:30 am - 12:42 pm	Period 8 11:30 am - 12:42 pm	
	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning	8 min class change for one direction hallways, and classroom surface cleaning	
	Lunch to Go 12:42 pm to 1:00 Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 Busses Depart at 1:05 pm	Lunch to Go 12:42 pm to 1:00 Busses Depart at 1:05 pm	
	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block	In-Person and Students on Canvas must be present for the 72 minute learning block

DRAFT 100% Distance Learning


	Monday	Tuesday	Wednesday	Thursday	Friday
	A day (odd periods) 72 min periods	B day (even periods) 72 min periods	A day (odd periods) 72 min periods	B day (even periods) 72 min periods	A day (odd periods) 72 min periods
First Block 7:30- 8:42	Period 1 7:30 am - 8:42 am	Period 2 7:30 am - 8:42 am	Period 1 7:30 am - 8:42 am	Period 2 7:30 am - 8:42 am	Period 1 7:30 am - 8:42 am
Second Block 8:50-10:02	Period 3 8:50 am - 10:02 am	PLT 8:50 am - 10:02 am (1 PLT ONLY)	Period 3 8:50 am - 10:02 am	PLT 8:50 am - 10:02 am (1 PLT ONLY)	Period 3 8:50 am - 10:02 am
Third Block 10:10- 11:22	Period 5 10:10 am - 11:22 am	Period 4 10:10 am - 11:22 am	Period 5 10:10 am - 11:22 am	Period 4 10:10 am - 11:22 am	Period 5 10:10 am - 11:22 am
Fourth Block 11:30- 12:42	Period 7 11:30 am - 12:42 pm	Period 8 11:30 am - 12:42 pm	Period 7 11:30 am - 12:42 pm	Period 8 11:30 am - 12:42 pm	Period 7 11:30 am - 12:42 pm
	8 min class change before the next on-line course begins.	8 min class change before the next on-line course begins.	8 min class change before the next on-line course begins.	8 min class change before the next on-line course begins.	8 min class change before the next on-line course begins.
	Students on Canvas must be present for the 72 minute learning block	Students on Canvas must be present for the 72 minute learning block	Students on Canvas must be present for the 72 minute learning block	Students on Canvas must be present for the 72 minute learning block	Students on Canvas must be present for the 72 minute learning block
					We may need to schedule students with IEP's into the building from 1-5 days to be in compliance.

Lesson Planning Template

	K-2 Possible Components	3-5 Possible Components	6-8 Suggested Minutes	9-12 Suggested Minutes
Warm Up (Available on Canvas) (remediate/enrich based on prior formative assessment, differentiated, engagement video) *communicate the learning targets*	<ul style="list-style-type: none"> ● Learning target ● Review of previous content ● Fluency drills/sprints ● Letter/sound/word identification *Live and archived	<ul style="list-style-type: none"> ● Learning target ● Review of previous content ● Fluency drills/sprints ● Letter/sound/word identification *Live and archived	6-8	6-8
Direct Instruction (Available on Canvas) (teach new information, present critical knowledge for practice and assessment, online video)	<ul style="list-style-type: none"> ● Intro new content ● Read aloud ● Eureka Math ● Specific to programs in use (i.e. Eureka, My View, etc.) *Live and archived	<ul style="list-style-type: none"> ● Intro new content ● Read aloud ● Eureka Math ● Specific to programs in use (i.e. Eureka, My View, etc.) *Live and archived	12-18	12-18
Individual or Guided Practice (Available on Canvas) (Could be individualized, practices the knowledge/skills taught during direct instruction)	<ul style="list-style-type: none"> ● Small group instruction ● Guided reading ● Reflex, Study Island, IXL, Zearn, etc. *Via Canvas in-person/distance	<ul style="list-style-type: none"> ● Small group instruction ● Guided reading ● Reflex, Study Island, IXL, Zearn, etc. *Via Canvas in-person/distance	12-20	12-20
Group Discussion/Questions (Discussion Board on Canvas?)	<ul style="list-style-type: none"> ● Return to whole group ● Turn and talk 	<ul style="list-style-type: none"> ● Return to whole group 	10-15	10-15

<p>(involve all students, teacher to student & student to student, collect data)</p>	<ul style="list-style-type: none"> • Discussion board, google form <p>*Via Canvas in-person/distance and/or live</p>	<ul style="list-style-type: none"> • Turn and talk • Discussion board, google form <p>*Via Canvas in-person/distance and/or live</p>		
<p>Formative Assessments (Available on Canvas) (check for understanding, use the data for future lessons) https://www.edutopia.org/sites/default/files/pdfs/blogs/edutopia-finley-53ways-check-for-understanding.pdf</p>	<ul style="list-style-type: none"> • Exit ticket • Google form, Canvas • Assessment as provided by specific instructional program <p>*Via Canvas in-person/distance and/or live</p>	<ul style="list-style-type: none"> • Exit ticket • Google form, Canvas • Assessment as provided by specific instructional program <p>*Via Canvas in-person/distance and/or live</p>	<p>10-20</p>	<p>10-20</p>
<p>Closure (Discussion Board on Canvas?) (reflection, metacognition, build anticipation for the following class)</p>	<ul style="list-style-type: none"> • Closure of lesson • Review of day's content • Extended learning-homework <p>*Via Canvas in-person/distance and/or live</p>	<ul style="list-style-type: none"> • Closure of lesson • Review of day's content • Extended learning-homework <p>*Via Canvas in-person/distance and/or live</p>	<p>5-8</p>	<p>5-8</p>

Pennsylvania Department of Education Guiding Questions

	Grades K-2	Grades 3-5	Grades 6-8	Grades 9-12
How will classrooms/learning spaces be organized to mitigate spread	<ul style="list-style-type: none"> ● Students and staff will be required to wear a mask and/or face shield in the classroom or when 6 feet of social distancing is unable to be maintained ● Students will stay in the same classroom learning environment for most of the day to minimize transitions. ● Students will not use cubbies and hooks for coats and bookbags in rooms - will have to keep on the back of the chair at their desk. 	<ul style="list-style-type: none"> ● Students and staff will be required to wear a mask and/or face shield in the classroom or when 6 feet of social distancing is unable to be maintained ● Minimal student movement throughout the day ● Eliminate the use of lockers 	<ul style="list-style-type: none"> ● Students and staff will be required to wear a mask and/or face shield in the classroom when 6 feet of social distance can not be maintained. ● Seats will be spread out throughout each classroom to maximize students and teacher distance ● Minimizing student movement throughout the day 	<ul style="list-style-type: none"> ● Masks and/or Shields will be required when 6 feet of social distance can not be maintained. ● Seats will be spread out throughout each classroom to maximize students and teacher distance
How will you group students with staff to limit the number of individuals who come into	<ul style="list-style-type: none"> ● With teaming, students will stay with their math teacher all day on one day, and then with their reading teacher all day the next on an A/B rotational schedule - to 	<ul style="list-style-type: none"> ● Groups will remain together with teacher movement during transitions ● Eliminate locker sharing 	<ul style="list-style-type: none"> ● Conducting 4 blocks per day will limit the number of people we pass and encounter. 	<ul style="list-style-type: none"> ● Conducting 4 blocks per day will limit the number of people we pass and encounter. It will also eliminate in-person lunch

<p>contact with each other throughout the day?</p>	<p>minimize transitions and mixing of groups of students.</p>			
<p>What policies and procedures will govern use of other communal spaces within the school building?</p>	<ul style="list-style-type: none"> ● Students and staff will be required to wear a mask and/or face shield in the classroom or when 6 feet of social distancing is unable to be maintained ● Limit the number of students in the bathroom at one time. ● Students will not use cubbies and hooks for coats and bookbags in rooms - will have to keep on the back of the chair at their desk. ● Limited occupancy in faculty lounge, staff eat in classroom ● Copy rooms will be scheduled for teacher use during their prep to minimize interaction - No more than 2 staff members in the copy room at a time. ● Limit number of staff in the office area. 	<ul style="list-style-type: none"> ● Students and staff will be required to wear a mask and/or face shield in the classroom or when 6 feet of social distancing is unable to be maintained ● Minimal student movement throughout the day ● Limit number of students excused at the same time to the restroom(s) ● Limit teacher access to main office areas ● -Assign copy times based ENCORE schedule (Art) ● No more than 2 people in the copy area at the same time 	<ul style="list-style-type: none"> ● Students and staff will be required to wear a mask and/or face shield in the classroom or when 6 feet of social distancing in unable to be maintained ● Limit the number of students in a restroom at the same time. ● Limit the number of students excused to use the restroom at a time. ● Minimal student movement throughout the day ● No use of student lockers or locker rooms during school day. ● Prefer teachers eat lunch in individual teacher space. Limited occupancy in 	<ul style="list-style-type: none"> ● E-Hall Pass will be limited per block. No communal cafeteria setting. Students and Staff will wear masks in all common areas of the building. Teacher lunch in individual teacher space. No use of student lockers or locker rooms during school day. ● All staff members will have designated classroom areas that will not be shared with other staff or students.

			faculty room. <ul style="list-style-type: none"> ● Limit copy room to one staff member at a time. ● Limit number of staff in the office area. 	
How will you utilize outdoor space to help meet social distancing needs?	<ul style="list-style-type: none"> ● The use of tents outdoors to provide additional space ● Phys Ed outdoors (weather permitting) ● Scheduled outside recess at different times throughout the day. 	<ul style="list-style-type: none"> ● Physical Education outdoors when possible ● The use of tents outdoors to provide additional space ● Varied recess schedule 	<ul style="list-style-type: none"> ● Physical Education, Chorus, and Band outdoors when weather appropriate. ● The use of tents outdoors to provide additional space 	<ul style="list-style-type: none"> ● Physical Education, Chorus, Art and Band outdoors when weather appropriate. Tented areas could be used during rain.
What hygiene routines will be implemented throughout the school day?	<ul style="list-style-type: none"> ● Hand Sanitizer in common areas and in classrooms. Masks/Shields provided. Signage in bathrooms with hand washing protocols. ● Water fountains will be off 	<ul style="list-style-type: none"> ● Hand Sanitizer in common areas and in classrooms. Masks/Shields provided. Signage in bathrooms with hand washing protocols. ● Water fountains off/closed unless it contains a water bottle filler 	<ul style="list-style-type: none"> ● Hand Sanitizer in common areas and in classrooms. Masks/Shields provided. Signage in bathrooms with hand washing protocols. 	<ul style="list-style-type: none"> ● Hand Sanitizer in common areas and in classrooms. Masks/Shields provided. Signage in bathrooms with hand washing protocols. ● Only 50% of the restrooms in the high school will be open for use during an instructional block of time. Every period the restroom on each floor will alternate use. When a restroom

				<p>is not in use, custodial staff will clean and disinfect the restrooms.</p> <ul style="list-style-type: none"> ● Only water bottle fill stations available, no water fountains. ● All flat surfaces will be cleaned and disinfected between each instructional period. This includes handrails, water fill stations, and door handles,
How will you adjust student transportation to meet social distancing requirements?	See Health and Safety Plan: Transportation	See Health and Safety Plan: Transportation	See Health and Safety Plan: Transportation	See Health and Safety Plan: Transportation
What visitors and volunteer policies will you implement to mitigate spread?	<ul style="list-style-type: none"> ● Only essential visitors will be permitted in the building. ● Parent meetings will be held virtually using Google Meets, this includes all IEP/GIEP and 504 at all grades. 	<ul style="list-style-type: none"> ● Only essential visitors permitted inside building ● Parent meetings, including IEP/GIEP/504 meetings will be held virtually 	<ul style="list-style-type: none"> ● No essential visitors will be permitted in the building. ● Parent meetings, including IEP/GIEP/504 meetings will be held virtually using Google Meets. 	<ul style="list-style-type: none"> ● No outside visitors in the building. Students being picked up early can be dismissed to the front sidewalk when the security at guard shack verifies the parent picking up. ● Parent Meetings done via Google Meet or phone. ● Essential Repair personnel will be

				permitted without contact to students.
Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?	<ul style="list-style-type: none"> • Yes. Each protocol developed in this document reflects consideration for the developmental appropriateness of the grade span. 	<ul style="list-style-type: none"> • Yes. Each protocol developed in this document reflects consideration for the developmental appropriateness of the grade span. 	<ul style="list-style-type: none"> • Yes. Each protocol developed in this document reflects consideration for the developmental appropriateness of the grade span. 	<ul style="list-style-type: none"> • Yes. Each protocol developed in this document reflects consideration for the developmental appropriateness of the grade span.

Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
CDC guidance on cleaning and disinfecting	Custodial & maintenance Staff	Ryan Snodgrass Director of Facilities.	Document Review	CDC guidance on cleaning and disinfecting CDC Cleaning & Disinfecting Your Facility	July 1, 2020	August 10, 2020
COVID-19 signs and symptoms	Students, Employees, and Parents	Building Principal School Nurse	Document Review	COVID-19 signs and symptoms Symptoms of Coronavirus CDC Video	August 17, 2020	August 31, 2020
CDC Guidelines on Face Coverings	Students, Employees, and Parents	Building Principal School Nurse	Document Review	Order of the Secretary of the PA Department of Health Requiring Universal Face Coverings.	August 17, 2020	August 31, 2020

				Public Health Guidance Regarding COVID-19 for Phased Reopening of Pre-K to 12 Schools. CDC Guidelines on Face Coverings		
WJHSD Cyber Learning Academy	Impacted Employees and Students	Superintendent of Secondary Education	Virtual Training Sessions		August 1, 2020 (Employees) August 24, 2020 (students)	August 31, 2020
CDC Guidance on Handwashing	Students, Employees, and Parents	Building Principal School Nurse	Document Review	CDC Guidance on Handwashing	August 17, 2020	August 31, 2020
CDC Guidelines on How to Stop the Spread of Germs	Students, Employees, and Parents	Building Principal School Nurse	Document Review	CDC Guidelines on How to Stop the Spread of Germs	August 17, 2020	August 31, 2020
CDC Youth Sports Guidelines	H&PE Teachers, Recess Supervisors	Department Chair Elementary Facilitator Building Principal	Document Review	CDC Youth Sports Guidelines	August 17, 2020	August 31, 2020

INSTRUCTION & SCHEDULES COMMITTEE (MATT PATTERSON, Chair)

<u>High School</u>	<u>PHMS</u>	<u>Elementary/Intermediate</u>
Pete Murphy (Co-chair)	Dan Como	Jodi Merwin
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Gerry Dawson	Andrew Capretto	Katie Snodgrass
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Kelly Scears	Ashley Paradise	Denise Kahler
Adam Knaresborough	Linda Prah	Kristin Torrance
Dana Ritter	Monica Kilcoyne	Amanda McWilliams
		Kristin Torrance
		Melissa Papinchak