



WJHSD
Cyber Academy

For questions, contact:

Jodi Merwin, Assistant Principal
Jefferson Hills Intermediate School
875 Old Clairton Road
Jefferson Hills, PA 15025
412-655-4163, extension 6309
jmerwin@wjhsd.net

WJHSD Cyber Academy

Principal: Mr. Pete Murphy - pmurphy@wjhsd.net

Assistant Principal: Mrs. Jodi Merwin - jmerwin@wjhsd.net

The WJHSD School District partners with the Seneca Valley School District to offer WJHSD students in grades 5 through 12 the opportunity to attend the WJHSD Cyber Academy. Enrollment is determined by an agreement between the school district and student's family, and it allows students to work at their own pace, at convenient times, while engaged in meaningful online learning. All WJHSD Cyber Academy students will be provided a chrome book or laptop. Additional advantages include:

- Challenging course options, including electives
- Individualized scheduling, progress monitoring, and support
- Participate in desired sports, clubs, activities, and social events
- Earn a WJHSD diploma and attend commencement ceremonies

Enrollment

WJHSD Cyber Academy candidates must live within and be enrolled in the WJHSD School District. Additionally, candidates should meet with and discuss this option with their assigned guidance counselor. Students may enroll in the program based on various needs, to include: medical situations, social situations, family travel, truancy, etc. Most students will register for five to seven courses; english, mathematics, science, social studies, and two/three electives. The following are the WJHSD School District graduation requirements:

- 4 credits of English
- 3 credits of Mathematics
- 3/4 credits of Social Studies
- 3/4 credits of Science
- 1 credit of Arts and Humanities
- 0.5 credit of computers
- 8 credits of Electives
- 1.5 credits of Physical Education and Health
- proficiency on Keystone exams, remedial course, or local assessment

All WJHSD Cyber Academy students must also participate in all required assessments, specifically, the Pennsylvania System of School Assessment (PSSA) and the Keystone Exams.

Expectations

WJHSD Cyber Academy students may attend a new student orientation program, which will assist with the transition to online learning. Students are required to meet all course benchmarks and receive passing grades as indicated through weekly progress reports. Online learners are expected to attend (logged in and engaged) for a minimum of 20 hours per week. They are also expected to review and adhere to the WJHSD School District Network/Internet Access and Usage Policy and the appropriate Code of Conduct.

If a student is not meeting the attendance or grading expectations, tiered intervention strategies will be implemented.

Tier I – When notified of poor attendance or performance, a meeting with the student, parent, and school official will be scheduled. The student will be expected to log in at scheduled times each day and may be required to complete coursework in each subject area.

Tier II – If the student does not show improvement in attendance or performance during the predetermined time frame, the student will be required to attend the Cyber Academy Support Classroom for at least one week for two hours per day. Necessary technology, organizational, and academic skills will be reinforced while monitoring on-task behaviors and performance.

Tier III – If the student does not show progress following dismissal from the Cyber Academy classroom, the student may have to withdraw from the WJHSD Cyber Program.

Student progress reports are continuously accessible to the students, parents, teachers, and administrators through the Edgenuity Learning Management system. Individual progress reports will be reviewed weekly by school administration and grades will be awarded each semester.

Special Education, Gifted Education, Students with 504 Plans,

In order for a student in Special Education to be enrolled in the cyber program, the following must occur:

- An IEP/GIEP/504 meeting must be conducted to review the student's need for specially designed instruction and to discuss options and limitations.
- The current special education teacher and cyber education teacher will collaborate to revise the documentation.
- A NOREP (Notice of Recommended Educational Placement) must be issued at the meeting.
- The student may be required, per team decision, to check-in at regular intervals with the cyber special education teacher. This decision will be based on need.
- Periodic meetings to review progress will be scheduled on an as-needed basis.

WJHSD Cyber Teaching Staff

English.....Mrs. Naomi Beres - nberes@wjhsd.net
Spanish.....Mr. Zachary Bonatesta - zbonatesta@wjhsd.net
Special Education.....Mrs. Patti Burks - pburks@wjhsd.net
Gifted Support.....TBD
Biology and General Science.....Mrs. Kacey Carsone - kcarsone@wjhsd.net
Mathematics.....Ms. Shannon Cusick - scusick@wjhsd.net
Art.....TBD
Technology Education.....Mr. Ken Gruntz - kgruntz@wjhsd.net
Health and Physical Education.....Mr. Dustin Guidash - dguidash@wjhsd.net
Business and Computers.....Mr. Robert Hasak - rhasak@wjhsd.net
Chemistry and Physics.....Mrs. Heidi Karcher - hkarcher@wjhsd.net
French.....Mrs. Kimberly Leopold - kleopold@wjhsd.net
Social Studies.....Mrs. Lisa Sydeski - lsydeski@wjhsd.net
Intermediate 3-5.....Mrs. Donna Zang - dzang@wkhsd.net

WJHSD Cyber Academy Application

Name: _____ Date: _____

Address: _____ Date of Birth: _____

Parent/Guardian Name: _____

Grade Level: _____

Quarter: (circle one) 1 2 3 4

Last School Attended: _____

Have you ever received specially designed instruction in the form of an IEP, GIEP, or 504?
____ Yes ____ No (documentation required)

Why would you like to enroll in the WJHSD Cyber Academy?

Please rate your proficiency levels with respect to computer usage?

____ Very Limited (will need extensive support)

____ Novice Level (may need some support)

____ Mastery Level (expect to need very minimal support)

Is your parent/guardian at home throughout the school day?

____ Yes ____ No

If no, what is your plan to ensure school work is completed in a timely and appropriate manner?

Do you plan to participate in extra-curricular activities at WJHSD this school year?

Yes _____ No _____ (Please specify your areas of interest) _____

WJHSD Cyber Academy students participating in district-sponsored, extra-curricular activities are subject to academic and attendance requirements as per district, WPIAL, and PIAA policies and procedures.

Family Responsibilities

1. The family will maintain a home learning environment that supports academic progress.
2. All district property will be well maintained, used only for educational purposes, and returned in good condition at the conclusion of the term.
3. The family will take steps to ensure WJHSD School District property is being used exclusively by the student who has been issued the computer and related equipment.
4. The family will designate a primary contact for the purposes of communicating with WJHSD School District Staff.
5. The family will monitor student performance and ensure the student contacts WJHSD School District staff to address concerns as soon as possible.
6. The family will refrain from attempting to repair district property and will contact technology support services.
7. Students will abide by all district policies and adhere to the Student Code of Conduct.
8. Students will meet or exceed minimum log in requirements.

District Responsibility

1. WJHSD School District will assign a subject level teachers to monitor student progress and address concerns in a timely manner.
2. The district will provide all equipment to facilitate online studies.

NOTE: The computer and other equipment issued remains the property of the WJHSD School District. Computers and equipment are collected at the end of each school year in order to perform basic maintenance and updates and redistributed at the start of the new school year. The student and parent/guardian are responsible for any lost or damaged equipment.

Students enrolled in the WJHSD Cyber Academy will be issued a letter grade for each course completed upon verification of academic performance. Students are responsible for meeting all district graduation requirements. All students are expected to follow the WJHSD School District Internet/Network and Computer Use policy.

Student Signature: _____ **Date:** _____

Primary Contact Name _____

Parent/Guardian Signature: _____ **Date:** _____

Home Phone: _____

Cell Phone: _____

Work Phone: _____

Parent Email: _____

Student Email: _____