



ADMINISTRATION BUILDING
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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

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 Superintendent
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 MATTHEW J. PATTERSON
 Assistant Superintendent-Elementary Education

TRACY A. HARRIS
 Director of Finance/Board Secretary
 DR. LINDSAY L. PFISTER
 Director of Human Resources
 JADE C. FIORE
 Supervisor of Special Education/Pupil Personnel

November 2019

Dear Parents/Guardians and Students:

As a reminder, please note the following important dates for November, December and January of the 2019-20 school year:

Tuesday, November 12, 2019	Act-80/In-Service Day - Closed for Students
Tuesday, November 26, 2019	>Early Dismissal due to PM and Evening Conferences: ~High School: 10:35 AM ~Middle School: 10:45 AM ~Elementary/Intermediate Schools: 11:15 AM
Wednesday, November 27, 2019	Closed for Students and Teachers
Thursday, November 28, 2019, through Monday, December 2, 2019	Thanksgiving Recess
Monday, December 23, 2019, through Friday, January 3, 2020	Holiday/Winter Recesses
Monday, January 20, 2020	M.L. King, Jr., Holiday

In addition, when heavy snow or other emergencies prevents or delays the opening of our schools, announcements will be made as early as possible via *SchoolMessenger*, television stations **KDKA**, **WPXI** and **WTAE**, on our district website -- www.wjhsd.net, and Facebook.

We ask that you **not** call the schools, school officials, or television stations as it is important that these phone lines be kept open. Please confirm that your contact information is accurate in your child's *Skyward* account to ensure receipt of emergency communications. Thank you for your cooperation and understanding.

Sincerely,

Dr. Michael Ghilani
 Superintendent

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