

ADMINISTRATION BUILDING 835 OLD CLAIRTON ROAD JEFFERSON HILLS, PA 15025 PHONE: 412-655-8450

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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

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Assistant Superintendent-Elementary Education

TRACY A. HARRIS

Director of Finance/Board Secretary

DR. LINDSAY L. PFISTER

Director of Human Resources

ELIZABETH H. WHEAT

Supervisor of Special Education/Pupil Personnel

August 28, 2017

Dear Parents/Guardians and Students:

This is a reminder that District schools **will be closed** to students on the following days:

Monday, September 4	Labor Day Holiday		
Monday, October 9	Act 80/In-Service Day for Teachers		
Tuesday, November 7	Act 80/In-Service Day for Teachers		
Wednesday, November 22 – Monday, November 27	Thanksgiving Recess		

Open Houses will be conducted this year as follows:

Wednesday, September 6	Thomas Jefferson High School	6:00 – 9:00 P.M.	
Thursday, September 7	All Elementary Schools	6:00 - 9:00 P.M.	
Tuesday, September 12	Pleasant Hills Middle School (Grades 7 & 8 only)	6:00 – 9:00 P.M.	

Classes will be in session for all K-12 students on each of the above Open House dates.

Finally, conferences will be conducted according to the schedule below on Tuesday, November 21, 2017:

SCHOOL	STUDENT DISMISSAL	LUNCH	CONFERENCES	BREAK	CONFERENCES
High School	10:35	10:50-11:50	11:50-2:50	2:50-4:20	4:20-7:20
Middle School	10:45	11:00-12:00	12:00-3:00	3:00-4:30	4:30-7:30
Elementary Schools	11:15	11:30-12:30	12:30-3:30	3:30-5:00	5:00-8:00

Appointments for **elementary** students are to be made at the school in which the student attends. Appointments are not necessary for middle and high school students.

Thank you for noting the above dates and special events on your family calendar. A complete school calendar can be found on the district's website at www.wjhsd.net.

Sincerely,

Michael P. Ghilani, Ed.D.

Superintendent

pjz

cc: Matthews Bus Company John Rambo

It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 5094 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Director of Human Resources at 412-655-8450 x2226.