



ADMINISTRATION BUILDING
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WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

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 Superintendent
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 Assistant Superintendent-Elementary Education

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 Director of Finance/Board Secretary
 DR. LINDSAY L. PFISTER
 Director of Human Resources
 ELIZABETH H. WHEAT
 Supervisor of Special Education/Pupil Personnel

August 28, 2017

Dear Parents/Guardians and Students:

This is a reminder that District schools **will be closed** to students on the following days:

Monday, September 4	Labor Day Holiday
Monday, October 9	Act 80/In-Service Day for Teachers
Tuesday, November 7	Act 80/In-Service Day for Teachers
Wednesday, November 22 – Monday, November 27	Thanksgiving Recess

Open Houses will be conducted this year as follows:

Wednesday, September 6	Thomas Jefferson High School	6:00 – 9:00 P.M.
Thursday, September 7	All Elementary Schools	6:00 – 9:00 P.M.
Tuesday, September 12	Pleasant Hills Middle School (Grades 7 & 8 only)	6:00 – 9:00 P.M.

Classes **will** be in session for all K-12 students on each of the above Open House dates.

Finally, conferences will be conducted according to the schedule below on Tuesday, November 21, 2017:

SCHOOL	STUDENT DISMISSAL	LUNCH	CONFERENCES	BREAK	CONFERENCES
High School	10:35	10:50-11:50	11:50-2:50	2:50-4:20	4:20-7:20
Middle School	10:45	11:00-12:00	12:00-3:00	3:00-4:30	4:30-7:30
Elementary Schools	11:15	11:30-12:30	12:30-3:30	3:30-5:00	5:00-8:00

Appointments for **elementary** students are to be made at the school in which the student attends. Appointments are not necessary for middle and high school students.

Thank you for noting the above dates and special events on your family calendar. A complete school calendar can be found on the district's website at www.wjhsd.net.

Sincerely,

Michael P. Ghilani, Ed.D.
 Superintendent

pjz

cc: Matthews Bus Company John Rambo