

YEARBOOK PHOTO SUBMISSION DATES

ATTENTION ALL 2021 GRADUATING SENIORS

DEADLINES

ITEM	DUE DATE
Baby Picture	Friday, September 11, 2020
Senior Yearbook Portrait	Friday, September 25, 2020
Casual Corner Photo	Friday, October 16, 2020

*****Photos received after these dates may not be included in the yearbook.*****

It is very important that you meet the above deadlines. During this collection time, the yearbook staff will be cataloguing and placing over 600 photographs. If you have any concerns about not meeting the deadlines above, please contact Ms. Cokley ASAP. Do NOT wait until the day of the deadline. Please let your photographer know about the above deadlines, so s/he will not miss submitting your photographs on time.

IMPORTANT: PLEASE READ

- Due to the high volume of photographs coming in, make sure that only **ONE** person submits each photograph.
 - Do not have your photographer, parent, and student send the same photograph 3 times. Our email inbox will be continually receiving photographs from all seniors, so it becomes confusing when we've already counted a photograph and see it again and again.
 - Communicate and have one person submit the photograph in one of the acceptable ways listed on the 2021 Senior Yearbook Photo Submission Guidelines.
- ***DO NOT submit your photograph until you are sure it is the one you want to use. We will NOT be replacing previously submitted photographs if a student decides s/he is dissatisfied with the original photograph submitted.***
- Please do NOT contact Ms. Cokley to see if a photograph is received. The TJHS Monticello Yearbook Staff will be emailing the person who sent the photograph to confirm receipt of it. We do not have the time to confirm receipt with the photographer,

student, and parent. Check with the person who submitted the photograph to see if s/he received confirmation.

- If you use the ReplayIt App to upload your photos, the App will give you the confirmation of submission. Do NOT email the yearbook staff or Ms. Cokley.

Thank you in advance for your cooperation during this busy time of year.

Sincerely,

Gwenna K. Cokley

TJHS Monticello Yearbook Adviser