
**Guidelines for the
Melville Alexander Eberhardt Memorial Fund**

To provide scholarship assistance to worthy and deserving high school graduates who are residents of Pennsylvania.

The following criteria will apply:

1. Attend high school at/in: *any public, private or preparatory school in W PA*
2. Demonstrate financial need.
3. Use scholarship at: two or four-year accredited college or university
4. Complete an application.
5. Have a High School GPA of at least: 3.00
6. Maintain a GPA of: 3.00
7. Write and submit an essay: *a 500 word essay discussing the impact you wish to make to society through your career goals and how your major will be the vehicle to drive that impact to fruition*

Final selection of the scholarship winners will be decided (subject to the approval of the Board of Directors of The Pittsburgh Foundation) by a Scholarship Advisory Committee of The Pittsburgh Foundation. The Advisory Committee consists of three to five persons from the community at large. *No member of the Advisory Committee, or his or her immediate family, is eligible for scholarship assistance during his or her tenure on the Advisory Committee.*

The Pittsburgh Foundation shall notify the chosen scholarship recipient(s) of its decision. The scholarship payment will be made annually after The Pittsburgh Foundation's June Board Meeting, and after the selected student notifies the Foundation about the school he or she will be attending. Payment will be made to the school for the student.

**Melville Alexander Eberhardt Memorial Fund
Application**

APPLICANT DATA

Name:

Date of Birth:

Home Address:

City, State, Zip:

Email:

Telephone:

SCHOOL INFORMATION

Current High School or College:

City, State, Zip:

Telephone #:

Month/Year of Graduation:

Grade Point Avg.:

Current Year in school

Institution at which to use scholarship

FINANCIAL INFORMATION

Names of Parent(s) or Legal Guardian(s) and their Respective Occupations:

List names and ages of brothers and sisters who are under the age of 21 and indicate whether they are currently attending school beyond the high school level and if so, whether they are receiving financial aid:

Name of sibling	School Attending	Receiving Financial Aid?
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If you anticipate receiving financial assistance or scholarships from any other sources, please describe them, including the amounts expected, below.

Do you have a part-time job? If so, where?

On a separate sheet of paper, describe your duties, hours, and pay. If you do not work, please explain why.

Estimated yearly tuition:

Have you filed a copy of the Free Application for Federal Student Aid (FAFSA)? ____ Yes ____ No

APPLICANT ESSAY

a 500 word essay discussing the impact you wish to make to society through your career goals and how your major will be the vehicle to drive that impact to fruition

LETTERS OF REFERENCE

Please submit 2 personal reference letters from individuals not related to you (person(s) who know your educational goals).

Each reference should include the applicant's name, the name of the person providing the reference, position, signature and date signed. Each reference should address the following: (1) the applicant's general ability; (2) appraisal of the applicant, giving details in the form of examples with regard to leadership ability, citizenship, concern for others, responsibility, initiative and general interest; and (3) qualities that most commend the applicant. **The reference letters can be sent directly to:** The Pittsburgh Foundation, Five PPG Place, Suite 250, Pittsburgh PA 15222-5414.

GENERAL

The following items must be received in order to be eligible for a scholarship:

- This application
- Official school transcript
- A copy of the Student Aid Report (SAR) ([What is a SAR?](#))
- Essay(s)

Mail completed applications by 03/25/2012 to:

Melville Alexander Eberhardt Memorial Fund

Deborah Turner, Scholarship Coordinator, The Pittsburgh Foundation, Five PPG Place-Suite 250, Pittsburgh
PA 15222-5414

(Incomplete applications will not be considered)