

**Guidelines for the
William C. Comptaro Educational Fund
Laura E. Elden Educational Trust
Frances L. Lewis Memorial Scholarship Fund
Myer H. Sparks and Rose Sherman Sparks Scholarship Fund
of The Pittsburgh Foundation**

Published September, 2011

The Comptaro, Elden, Lewis and Sparks funds were created at The Pittsburgh Foundation to provide scholarships to students who plan to attend college or an accredited career or technical school. The following criteria will apply:

1. Be a resident of Allegheny County.
2. Be an Allegheny County high school senior.
3. Plan to attend an accredited career/technical school, or college/university located in the United States that is classified as tax-exempt under Section 501 (c)(3) of the Internal Revenue Code.
4. Demonstrate financial need.
5. Complete an application form and include an essay, not to exceed 200 words, highlighting information about yourself; for example, academic performance, interests, career objectives and future goals.
6. Submit two letters of reference.

Final Selection of the scholarship winners will be decided (subject to the approval of the Board of Directors of The Pittsburgh foundation) by a Scholarship Advisory Committee. *No member of the Advisory Committee, or his or her immediate family, is eligible for scholarship assistance during his or her tenure on the Advisory Committee.*

The Pittsburgh Foundation shall notify the chosen scholarship recipient(s) of its decision. The scholarship payment will be made after The Pittsburgh Foundation's June board Meeting, and after the student verifies the school he or she will be attending. Payment will be made to the school for the student.

Along with the application that is available in the scholarship binder the following should be attached:

1. Two letters of reference (one academic reference and one from someone, not related to you, familiar with your career goals).
2. A 200 word essay highlighting information about yourself; for example, academic performance, interests, career objectives and future goals.
3. An official high school transcript. (This will be taken care of in the guidance office.)
4. Student Aid Report (SAR)

Completed applications should be returned by **March 18, 2012** to:

W. Comptaro, L. Elden, F. Lewis and Sparks Scholarship Funds

Attn: Deborah L. Turner
Scholarship Coordinator
The Pittsburgh Foundation
Five PPG Place, Suite 250
Pittsburgh, PA 15222-5414

Incomplete applications will not be considered

