WEST Elizabeth
JEFFERSON Hills
Pleasant HILLS

SCHOOL DISTRICT

THOMAS JEFFERSON HIGH SCHOOL
310 OLD CLAIRTON ROAD
JEFFERSON HILLS, PA 15025

Mr. Timothy Haselhoff, Principal
Mr. Paul Ware, Associate Principal
Mr. Keith Hartbauer, Director of Alternative Education//Vice Principal

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Dear Parent/Guardian: January, 2012

The National College Fair will be held at the David L. Lawrence Convention Center on Wednesday, February 8, 2012, from (9:00am - 12:00pm and 6:00pm to 9:00pm) and on Thursday, February 9, 2012, (9:00am to 12:00pm). Emphasis at the fair is on post high school programs and only those juniors who are genuinely interested in attending colleges, trade schools, business school, military schools, nursing schools, etc. should consider attending the fair.

If you wish your child to attend the college fair on Wednesday, February 8, 2012 or Thursday, February 9, 2012 during the school day, the signed parental permission slip must be returned by Monday, February 6, 2012 for your son/daughter to be given the opportunity to participate. Students must provide their own transportation to the College Fair. **Any request submitted after this date will not be accepted**. Any student attending the College Fair will be charged with a Career Planning Day.

Students are highly encouraged to pre-register online at: www.gotomyncf.com. By pre-registering, students can print a bar coded confirmation to be used on-site at the fair as an electronic ID. You will no longer need to complete information cards at the College Fair.

Upon returning from the College Fair, students need to have the attached College Fair Participation form completed by a representative from one of the colleges, trade school or technical school at the fair. Only these completed forms will be accepted to be considered for an excused absence. **Students not returning this completed form will be charged with an unexcused absence with no make-up privileges. Pamphlets, flyers, bags, etc. are not considered acceptable verification of your visit to the College Fair**.

Sincerely,
Ms. McKinley/Ms. Maple/Mrs. O'Malley
School Counselors

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COMPLETE AND RETURN TO THE GUIDANCE OFFICE BY - **MONDAY, FEBRUARY 6, 2012**

I hereby grant permission to ______________________________ Gr/Hr _________ to attend the College Fair on ___________________________(which session on Wednesday). I understand that we must provide our own transportation. I understand that this absence from school will be considered a Career Planning Day with make-up privileges.

I also understand that the attached "College Fair Participation" form **must** be signed and dated by a College Fair representative and returned no later than **8:00am on Tuesday, February 14, 2012** for your son/daughter's absence to be considered excused.

Student ___________________________________ Gr/Hr _________________

Parent/Guardian ________________________________ Telephone ____________________

Cell _______________________________

**My son/daughter has pre-registered on-line at www.gotomyncf.com. _____ Yes _____ No

It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 5094 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Director of Human Resources at 412-655-8450 x2228.