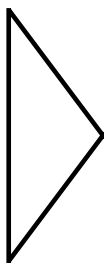


WEST *Elizabeth*
JEFFERSON *Hills*
Pleasant **HILLS**



SCHOOL DISTRICT

ADMINISTRATION BUILDING
835 OLD CLAIRTON ROAD
JEFFERSON HILLS, PA 15025-3131
PHONE (412) 655-8450
FAX (412) 655-9544
www.wjhsd.net

TERRY A. KINAVEY
Superintendent
SUZAN PETERSEN
Assistant to the Superintendent
JOSEPH ZUPAN
Business Manager/Board Secretary

Director of Pupil Services/Special Education
HAMSINI RAJGOPAL
Director of Human Resources

Annual Notification: August 25, 2008

Right to Request Teacher Qualifications

Dear Parent/Guardian:

As a parent in the West Jefferson Hills School District, you have the right to know the professional qualifications of the classroom teachers who instruct your child. The *No Child Left Behind* federal law allows you to ask for certain information about your child's classroom teachers, and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each classroom teacher your child has:

- Whether the Commonwealth of Pennsylvania has licensed the teacher for the grades and subjects he or she teaches.
- Whether the Commonwealth of Pennsylvania has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees.
- Whether any instructional aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive additional information about any teacher or paraprofessional aide who works with your child, please contact the District Office at 412 655-8450. All of the teachers at the West Jefferson Hills School District are highly qualified under the *No Child Left Behind* federal law.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,

Suzan Petersen

Suzan Petersen
Assistant to the Superintendent

SP/mlk No Child Left Behind\08-09 Annual Notification/Right to Request Teacher Qualifications

8-25-08

It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 5094 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Director of Human Resources at 412-655-8450 x2228.