



POLICY 818 -- CONTRACTED SERVICES

1. Purpose

The Board, in its effort to provide cost effective programs, may need to utilize contracted services. The Board will continue to supervise and evaluate such services to assure their effectiveness. This policy is to assist the Board in maintaining qualified and legally certified services.

The Board is required by law to ensure that independent contractors and their employees submit a report of criminal history record from the Pennsylvania State Police. Such reporting form shall be provided from the Pennsylvania State Police for in-state residents and from the Federal Bureau of Investigation for out-of-state residents.

2. Authority

All independent contractors and their employees who contract with the district or are hired by the independent contractor after January 1, 1996 shall not do any work for, at, or on behalf of the district until such independent contractor or employee of an independent contractor has complied with the mandatory background check requirements for criminal history and the district has evaluated the results of that screening process.

3. Delegation of Responsibility

The Superintendent shall prepare rules and procedures to assure that the legal requirements for contracted services are complied with.

Failure to comply with this policy and the requirements of Act 34 of 1985 by an independent contractor may lead to a cancellation of the contract.

Mandatory background check requirements will be included in all bidding specifications for contracted services.