



**POLICY 325 -- NO SMOKING**

**1. Purpose**

The Board recognizes that tobacco use during school hours and on school property presents a health and safety hazard that can have serious consequences for both users and nonusers and the safety of the schools.

**2. Definition**

For purposes of this policy, tobacco use shall mean the “use of tobacco including cigar, cigarette, and pipe and smokeless tobacco.”

**3. Authority**

The Board prohibits tobacco use by administrative employees in a school building and on any property, buses, van, and vehicles that are owned, leased, or controlled by the School District. The Board may designate specific areas for tobacco use by employees on property owned, leased, or controlled by the School District that is at least 50 feet from school buildings, stadiums, and bleachers.

**4. Guidelines**

The School District shall annually notify employees about the District’s tobacco use policy by publishing such in handbook, newsletters, posted notices, and other efficient methods. A violation of this policy shall be punished by a civil fine of not more than \$50.00. Incidents of possession, use, and sale of tobacco by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.