



POLICY 229 -- STUDENT FUND RAISING

1. Purpose

The Board acknowledges that the solicitation of funds from students must be limited since compulsory attendance laws make the student a captive donor and since such solicitation may disrupt the program of the schools.

2. Definition

For purposes of this policy, "student fund raising" will include the solicitation and collection of money by students for any purpose and will include the collection of money in exchange for tickets, papers, advertising, or any other goods or services.

3. Authority

The Board prohibits the collection of money in school, on school property, or at any school-sponsored event by a student for personal benefit.

4. Delegation of Responsibility

All fund raising activities must be approved and scheduled by the Activities Director or principal.

The principal will distribute this policy and the rules which implement it to each student organization granted permission to solicit funds.

5. Guidelines

The following guidelines will govern student fund raising activities:

1. Fund raising activities will be based on the annual budget and only initiated to promote the goals of the organization.
2. Any sale of an item on school grounds will be for school-related activities, will be cleared through and approved by the building principal, and will be regulated by the building principal or his/her designee.
3. The school-related organization which sponsors a fund raising activity should identify itself clearly by name on all literature advertising the fund raising activity and in all personal contacts with the public by the students selling a product or service to the community.
4. Events involving the sale of tickets must utilize pre-numbered tickets to maximize ticket control.

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5. A fund raising lottery is not an appropriate fund raiser in public schools. The only legal fund raising lotteries are those sanctioned and conducted by the Commonwealth of Pennsylvania.

6. Any fund raising activity featuring alcoholic beverages ("Basket of Cheer") is in conflict with many of the goals of the district's curriculum K-12 and, therefore, is inappropriate in the school setting.

7. Fund raising activities which seek resources intended to improve equipment items for the schools consisting of items which ordinarily are funded by district budget (athletic equipment, uniforms, office equipment, etc.) must be cleared and approved by the building principal. Application of this simple rule will serve both the support group and the school by providing a vehicle for increased communications and will fix the need and appropriateness of the projected fund raiser. The goals of all other proposed fund raising activities should be shared in discussion with the school principal so that the school may help each support group address the appropriateness of the projected fund raising activity.

8. Following an assessment of the appropriateness of the fund raiser with the principal, each organization should schedule their fund raiser with the school district. A calendar of all school-related fund raising activities will be administered as a service to support groups by the Activities Director at Thomas Jefferson High School. Entries on this calendar will be on a first-come-first-served basis; and the "clearing house" will limit duplication of sales between and among all school fund raising activities. Fund raising activities which have not been reviewed by the district through the building principal and accepted on the master calendar for fund raising will fall outside these guidelines and will be considered as inappropriate.

9. At the conclusion of a fund raising activity, a complete financial accounting must be submitted in writing to the Activities Director.