
Pennsylvania Department of Education



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
333 MARKET STREET
HARRISBURG, PA 17126-0333

Educational Technology Plan

November 2, 2006

Entity: West Jefferson Hills SD
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Jefferson Hills, PA 15025-3131
Phone: (412) 655-8450
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Core Purpose

Mission

Students are the primary focus of the West Jefferson Hills School District where in partnership with families and community the mission is to educate and prepare all students to become active responsible, and contributing members of society by providing a challenging, innovative educational program guided by an exceptional staff in a safe, positive, caring environment of excellence.

Vision

VISION STATEMENT

In the West Jefferson Hills School District, we advocate for our students by providing instruction that enables them to achieve high academic standards and by developing relationships with them, their families, and each other that create caring, safe schools where students are valued.

- ✓ Our students all achieve high academic standards.
- ✓ Our curriculum is rigorous and relevant.
- ✓ Our student achievement of high standards includes curricular, artistic, vocational, athletic, and extra-curricular goals.
- ✓ We coordinate curriculum across and between grade levels, programs, and buildings.
- ✓ Our students are active learners.
- ✓ We recognize documented teacher observation over time as an effective form of student assessment.
- ✓ Our staff members are highly qualified and maintain their excellence through continued professional growth.
- ✓ We partner with higher education.
- ✓ Our district's staff members relate to students, their families, and each other in ways that convey compassion, understanding, respect, and interest.
- ✓ We honor the traditions of our past: academic, athletic, and extra-curricular.
- ✓ Our facilities are of a quality and nature that support and encourage district programs and goals.
- ✓ Our community understands and supports our district's programs and goals.
- ✓ We accept our role in the economic growth and well being of our community.
- ✓ Our curriculum is rigorous and relevant.

Shared Values

We value:

- ✓ academic, artistic, vocational, athletic, and extra-curricular excellence for all students
- ✓ curriculum that is rigorous in its expectations and relevant in its content
- ✓ on-going improvement in curriculum and instruction
- ✓ students actively engaged in learning
- ✓ the contribution that technology makes to learning
- ✓ multiple forms of student assessment

- ✓ the continued learning and growth of faculty and staff
- ✓ the resources of higher education
- ✓ students, families, and each other
- ✓ tradition
- ✓ facilities that enhance learning
- ✓ community support of the mission of our schools
- ✓ the community's economic support of our schools

Needs Assessment

1. West Jefferson Hills SD will demonstrate technology competencies by grade level. Currently, we have curriculum that supports this need, however, specific guidelines, goals, and action steps need to be developed to ensure that students by grades 3, 5, 8, and 11 are capable of meeting and hopefully exceeding these standards.
2. According to our surveys, WJHSD needs to utilize technology to advance higher order thinking skills and problem solving activities.
3. WJHSD needs to provide opportunities for direct supervision by teachers to maximize student learning of technology.
4. WJHSD staff needs to consistently develop activities that will integrate technology into curriculum and instruction and learning.
5. Technology will utilized to advance higher order thinking skills and problem solving activities in mathematics.
6. Technology will utilized to advance higher order thinking skills and problem solving activities in science.
7. WJHSD will make every effort to become familiar with newly developed technologies and their integration in and impact on instruction and learning.
8. WJHSD will continue to support and investigate similar options that provide community access to student data and information.
9. WJHSD will continue to improve and maintain the infrastructure of the current information technology system within and outside the school.
10. WJHSD will continue to utilize reports from various student evaluation and instructional software packages and use them to develop appropriate action plans to assist students in mastering national/state standards and improving our enrichment curriculum.
11. WJHSD will use new technologies that allow administrators and staff members to gather and share data for timely information and decision making for classroom decisions.
12. WJHSD will continue with the effort to enrich our web portal to with values and information that represent our district philosophy while providing necessary information to the users in an easy to navigate format.
13. WJHSD will investigate and allocate appropriate funds and make necessary recommendations to the High School Business Department to improve instruction via current and updated resources and tools.
14. WJHSD will investigate the possibility of extending LetterGrade access to students to allow them to anytime / anyplace access to their records, assignments, and calendar.
15. WJHSD will improve the content and appearances of our web site while maintaining ease of navigation and multitude of resources of the community and visitors.
16. WJHSD will investigate the integration of wireless technologies in our schools and the use of PDAs to access and utilize this medium.
17. WJHSD will continue to evaluate software packages that realistically prepare students or improve their performance on the PSSA tests.
18. Using LetterGrade, WJHSD faculty will create lesson plans that include standards correlation with the objectives to ensure that appropriate standards are being covered and mastered by the students.

Goals and Strategies

Goal: Consistency of Instruction

Description: Achieve a high level of vertical and horizontal coordination of curricula

Strategy: Implementation of a curricular management program

Description: Define, publish and distribute curricular goals for classroom instruction as aligned with established standards for each grade level k through 8, and each curriculum 9 through 12.

Educational Practices: Artful Use of Infrastructure

Activity	Description	Evaluation Procedure			
Technology infrastructure and equipment will provide necessary resources to meet the requisites of this goal	Teachers and students will be provided with necessary technology hardware and software to assist them in meeting curricular standards and maintaining or improving student achievement.	Feedback from faculty and administration will be used to confirm that necessary hardware and software are present to assist with specific instruction and activities.			
Person Responsible	Timeline for Implementation		Resources		
Suhail Baloch	Start	n/a	Finish	n/a	\$30,000.00

Activity	Description	Evaluation Procedure			
Use technology portals and communication devices to convey district goals and objectives to the constituents.	District website, internal webserver, collaborative calendars, messaging services, LetterGrade announcements, and forum will be utilized to some extent to reinforce the shared responsibility of every staff member to assist students in mastering and retaining federal, state, and district mandates.	Building level administrators will confirm that faculty is following guidelines and addressing specific standards and goals. Standardize tests will also be used as a measure of this variable.			
Person Responsible	Timeline for Implementation		Resources		
Suhail Baloch	Start	n/a	Finish	n/a	\$30,000.00

Goal: Ensure that student growth and learning is maximized through instruction that is appropriate to an individual's skills, needs and developmental stages.

Description: Add Goal Statement here..

Strategy: Make technology learning resources available to students that can assist with remediation and enrichment.

Description: "Smart" software can be used to assess student strengths and weaknesses and then tailor a customized program to address these needs often through relevant and fun activities and learning environments.

Educational Practices: Artful Use of Infrastructure, Quality Teaching

Activity	Description	Evaluation Procedure
Evaluate, implement, and monitor software that can help students in both remediation and enrichment.	Variety of software packages such as Successmaker, Scantron, HarCourt Brace, etc. exist in the district that are capable of addressing the individual needs of the individual student and addressing these needs to improve the student's ability to master standards or improve his or her	Faculty and administrators will monitor student scores, progress, readiness, and orientation to learning to decide which software packages are effective and which need to be revisited.

	existing abilities.		
Person Responsible	Timeline for Implementation		Resources
Suhail Baloch	Start	n/a	Finish n/a \$18,000.00

Strategy: Provide technology resources to assist students with different learning styles to maximize their achievement

Description: Often students can be categorized as visual, auditory, kinesthetic, or some combination of these three learning styles. While classroom instruction is often based around only one or two of these styles, technology can provide the students learning opportunities in all three, where students are touching, seeing, listening, and interacting.

Educational Practices: Artful Use of Infrastructure, Quality Teaching

Activity	Description	Evaluation Procedure	
Provide equipment for multimedia instruction and individualized attention.	Evaluate and address the needs of the students to make sure labs are equipped with sufficient equipment, network is robust and trouble-free, computers are multimedia and in functioning order.	Feedback from staff and comparison of existing technology inventory versus student enrollment and classroom and curricular needs.	
Person Responsible	Timeline for Implementation		Resources
Suhail Baloch	Start	n/a	Finish n/a \$21,000.00

Strategy: Utilize applications that help display and analyze student performance and achievement.

Description: Continue to train and hold staff accountable for monitoring and analyzing student performance, consistency of performance, and areas requiring intervention by utilizing existing software such as LetterGrade, CDA, Scantron, and SuccessMaker.

Educational Practices: Quality Leadership, Quality Teaching

Activity	Description	Evaluation Procedure	
Provide necessary training, modeling, and feedback to staff when it comes to using existing software packages to monitor and analyze student performance.	Staff needs to be trained, retrained, and provided with objective and evaluated regularly to ensure they are using the software tools (LetterGrade, CDA, Scantron, Successmaker) which are present to monitor student performance and achievement and make recommendations regarding the areas of weakness for individual students.	Administrators are responsible for monitoring and evaluating the use of available resources by faculty.	
Person Responsible	Timeline for Implementation		Resources
Terry Kinavey	Start	10/13/2006	Finish n/a \$6,000.00

Goal: FOUR-YEAR GRADUATION RATE

Description: Graduation rate will meet a 90% threshold and/or show growth. This applies to all schools and the district as a whole.

Strategy: Continuous performance monitoring, including credits earned, graduation project compliance and PSSA scores

Description:

Educational Practices:

Activity	Description	Evaluation Procedure
Electronic, anyplace/anytime	District technology will support	Evaluation will consist of ensuring

access to student grades, performance, achievement and relevant analysis and statistical examination.	programs and initiatives that allow a variety of parties to have access to student data, conclusions reached by this data, and the ability to analyze it and make statistical and forecast calculations. These programs include Tenex student database; Lettergrade web interface to student achievement, assignments, and attendance. And CDA database to view results of standardized tests, school demographics and student grades with the ability to perform a myriad of calculations and inspection.	that all student databases are kept accurate and up to date; appropriate programs to access and analyze this data are functioning within acceptable parameters; and that relevant parties have necessary training to utilize these resources effectively. Summary information will also be gathered from these resources to define students who are at risk or need special assistance to meet the district requisites.		
Person Responsible	Timeline for Implementation		Resources	
Suhail Baloch	Start	n/a	Finish n/a	\$0.00

Goal: INDIVIDUAL EDUCATIONAL PLAN STUDENT ACHEIVEMENT

Description: At least 45% of all IEP students will be proficient in Mathematics, as measured by the annual state-wide PSSA or an alternative assessment.

At least 54% of all IEP students will be proficient in Reading, as measured by the annual state-wide PSSA or an alternative assessment.

Strategy: Students with disabilities who also require behavior support will appropriately interact in their educational environment.

Description:

Educational Practices:

Activity	Description	Evaluation Procedure		
Methods and equipment to help students with disabilities improve their academic performance and behavior	Educational software, equipment, and resources will be provided that can be utilized by students with disabilities to assist them in improving their learning and behavior via visual, auditory, and kinesthetic channels.	Evaluation will include analysis of objective information on performance and behavior of students with disabilities to ensure progress is being made from utilization of defined resources. This evaluation will be performed by faculty and administration.		
Person Responsible	Timeline for Implementation		Resources	
Suhail Baloch	Start	n/a	Finish n/a	\$0.00

Goal: STUDENT ATTENDANCE (any school that does not graduate seniors)

Description: Student attendance will meet a 90% threshold and/or show growth.

Strategy: Use existing on-line tools to monitor student attendance and respond to situations immediately.

Description: Variety of access to LetterGrade information means multiple checks can be done to monitor student attendance.

Educational Practices:

Activity	Description	Evaluation Procedure
Monitoring of student attendance by all stake holders	Make certain that parents, faculty, secretaries, and administrators are monitoring student attendance on a daily basis and inspecting	Regular checks of student attendance to determine individuals that require intervention.

	summary information for extended periods to determine which students are in need of intervention	
Person Responsible	Timeline for Implementation	
Suhail Baloch	Start n/a	Finish n/a
	Resources	
	\$0.00	

Goal: West Jefferson Hills School District will demonstrate technology competencies by grade level.
Description: Add Goal Statement here..

Strategy: Developing and modernizing necessary IT backbone and infrastructure

Description:

Educational Practices:

Activity	Description	Evaluation Procedure
Continued use of and updates to exiting fiber backbone and network with addition of wireless technology	West Jefferson Hills School District will utilize their Internet fiber lines along with electronic communication and software needed to comply with the goals.	Technology staff will monitor the performance and reliability of IT infrastructure and networking schemes.
Person Responsible	Timeline for Implementation	
Suhail Baloch	Start n/a	Finish n/a
	Resources	
	\$255,000.00	

Strategy: West Jefferson Hills School District will acquire and/or update computers for classroom and staff use to meet the revolving requirements of changing educational goals.

Description:

Educational Practices:

Activity	Description	Evaluation Procedure
Updates to IT equipment and infrastructure	West Jefferson Hills will update or purchase computers and IT equipment to comply with the needs to meet the revolving requirements of changing educational goals.	Yearly inventory and surveys and feedback from administrators, staff, and students
Person Responsible	Timeline for Implementation	
Suhail Baloch	Start n/a	Finish n/a
	Resources	
	\$30,000.00	

Strategy: West Jefferson Hills School District will use the ISTE standards. Our students will meet and exceed those standards by grades 3,5, 8 and 11.

Description:

Educational Practices:

Activity	Description	Evaluation Procedure
Acquiring necessary equipment and application software	West Jefferson Hills School District will use computers, Internet, LCD's and other equipment along with the adequate software to comply with the districts educational needs.	Yearly inventory and surveys and feedback from administrators, staff, and students.
Person Responsible	Timeline for Implementation	
Suhail Baloch	Start n/a	Finish n/a
	Resources	
	\$60,000.00	

Staff Development

Most of the technology related staff development is done in house. Instructors include the technology director, curriculum coordinator, standing faculty, and outside providers. Content of technology related staff development includes but is not limited to:

- Office suites including Microsoft Word, Excel, Power Point, Access, and Outlook..
- Microsoft Windows productivity
- Grade and curriculum relevant software such as Kid Pix, Typing Tutor, etc.
- Web page creation, using online tools to research, access data, store data, and manipulate data.
- Remediation software such as NCS Learn SuccessMaker, Scantron, Dibbles, etc.
- Distance learning and technology integration initiatives
- Appropriate use of LetterGrade program and training on new modules in LetterGrade such as Lesson Plan Builder.

Faculty attending staff development receive ACT 48 hours for relevant category and staff development usually occurs on predetermined in-service dates and after school sessions.

Moreover, administration, Curriculum Specialist Department Chairpersons, & Technology Mentors teachers will investigate and implement procedures that will shared with the District staff to improve their professional and technical skills.

Budget

Summary: Potential Funding Distribution

Funding Source	2007-2008	2008-2009	2009-2010	Total
010 - ADMINISTRATIVE BUDGET	\$26,000.00	\$26,000.00	\$0.00	\$52,000.00
020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES	\$23,000.00	\$23,000.00	\$0.00	\$46,000.00
340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)	\$49,000.00	\$49,000.00	\$0.00	\$98,000.00
411 - NCLB - Title I, Part A - Improving Basic Programs Operated by LEAs	\$51,000.00	\$51,000.00	\$51,000.00	\$153,000.00
eRATE	\$60,000.00	\$60,000.00	\$0.00	\$120,000.00
TOTAL	\$209,000.00	\$209,000.00	\$51,000.00	\$469,000.00

Goal: Consistency of Instruction

Achieve a high level of vertical and horizontal coordination of curricula

Implementation of a curricular management program	2007-2008	2008-2009	2009-2010	Total	Funding Source
Technology infrastructure and equipment will provide necessary resources to meet the requisites of this goal	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)

Technology infrastructure and equipment will provide necessary resources to meet the requisites of this goal	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
Use technology portals and communication devices to convey district goals and objectives to the constituents.	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
Use technology portals and communication devices to convey district goals and objectives to the constituents.	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
TOTAL	\$20,000.00	\$20,000.00	\$0.00	\$40,000.00	

Goal: Ensure that student growth and learning is maximized through instruction that is appropriate to an individual's skills, needs and developmental stages.

Add Goal Statement here..

Make technology learning resources available to students that can assist with remediation and enrichment.	2007-2008	2008-2009	2009-2010	Total	Funding Source
Evaluate, implement, and monitor software that can help students in both remediation and enrichment.	\$3,000.00	\$3,000.00	\$0.00	\$6,000.00	010 - ADMINISTRATIVE BUDGET
Evaluate, implement, and monitor software that can help students in both remediation and enrichment.	\$3,000.00	\$3,000.00	\$0.00	\$6,000.00	010 - ADMINISTRATIVE BUDGET

Provide appropriate transition and differentiated instruction for	2007-2008	2008-2009	2009-2010	Total	Funding Source

remediation, enrichment or acceleration that both supports learning and challenges students to their fullest ability.					
Provide appropriate transition and differentiated instruction for remediation, enrichment or acceleration that both supports learning and challenges students to their fullest ability.	\$20,000.00	\$20,000.00	\$0.00	\$40,000.00	020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES
Provide appropriate transition and differentiated instruction for remediation, enrichment or acceleration that both supports learning and challenges students to their fullest ability.	\$50,000.00	\$50,000.00	\$50,000.00	\$150,000.00	411 - NCLB - Title I, Part A - Improving Basic Programs Operated by LEAs
Provide appropriate transition and differentiated instruction for remediation, enrichment or acceleration that both supports learning and challenges students to their fullest ability.	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00	020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES
Provide appropriate transition and differentiated instruction for remediation, enrichment or acceleration that both supports learning and challenges students to their fullest ability.	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00	411 - NCLB - Title I, Part A - Improving Basic Programs Operated by LEAs
Provide technology	2007-2008	2008-2009	2009-2010	Total	Funding Source

resources to assist students with different learning styles to maximize their achievement					
Provide equipment for multimedia instruction and individualized attention.	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
Provide equipment for multimedia instruction and individualized attention.	\$2,000.00	\$2,000.00	\$0.00	\$4,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)

Utilize applications that help display and analyze student performance and achievement.	2007-2008	2008-2009	2009-2010	Total	Funding Source
Provide necessary training, modeling, and feedback to staff when it comes to using existing software packages to monitor and analyze student performance.	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00	020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES
Provide necessary training, modeling, and feedback to staff when it comes to using existing software packages to monitor and analyze student performance.	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00	020 - CURRICULUM DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT SERVICES

TOTAL	\$87,000.00	\$87,000.00	\$51,000.00	\$225,000.00	
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Goal: FOUR-YEAR GRADUATION RATE

Graduation rate will meet a 90% threshold and/or show growth. This applies to all schools and the district as a whole.

Continuous performance monitoring, including credits earned, graduation project compliance and PSSA scores	2007-2008	2008-2009	2009-2010	Total	Funding Source

TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
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Goal: INDIVIDUAL EDUCATIONAL PLAN STUDENT ACHEIVEMENT

At least 45% of all IEP students will be proficient in Mathematics, as measured by the annual state-wide PSSA or an alternative assessment.

At least 54% of all IEP students will be proficient in Reading, as measured by the annual state-wide PSSA or an alternative assessment.

Students with disabilities who also require behavior support will appropriately interact in their educational environment.	2007-2008	2008-2009	2009-2010	Total	Funding Source

TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
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Goal: STUDENT ATTENDANCE (any school that does not graduate seniors)

Student attendance will meet a 90% threshold and/or show growth.

Use existing on-line tools to monitor student attendance and respond to situations immediately.	2007-2008	2008-2009	2009-2010	Total	Funding Source

TOTAL	\$0.00	\$0.00	\$0.00	\$0.00
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Goal: To continue to effectively acquire the supply of highly effective teachers.

Acquire, retain and develop qualified, effective teachers

Align the induction process to the current PDE process of teacher evaluation	2007-2008	2008-2009	2009-2010	Total	Funding Source
Revise the current Induction process	\$2,000.00	\$2,000.00	\$0.00	\$4,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)

TOTAL	\$2,000.00	\$2,000.00	\$0.00	\$4,000.00
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Goal: West Jefferson Hills School District will demonstrate technology competencies by grade level.

Add Goal Statement here..

Developing and modernizing necessary IT backbone and	2007-2008	2008-2009	2009-2010	Total	Funding Source

infrastructure					
Continued use of and updates to exiting fiber backbone and network with addition of wireless technology	\$60,000.00	\$60,000.00	\$0.00	\$120,000.00	eRATE
Continued use of and updates to exiting fiber backbone and network with addition of wireless technology	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
Continued use of and updates to exiting fiber backbone and network with addition of wireless technology	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	010 - ADMINISTRATIVE BUDGET

West Jefferson Hills School District will acquire and/or update computers for classroom and staff use to meet the revolving requirements of changing educational goals.	2007-2008	2008-2009	2009-2010	Total	Funding Source
Updates to IT equipment and infrastructure	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)
Updates to IT equipment and infrastructure	\$5,000.00	\$5,000.00	\$0.00	\$10,000.00	010 - ADMINISTRATIVE BUDGET

West Jefferson Hills School District will use the ISTE standards. Our students will meet and exceed those standards by grades 3,5, 8 and 11.	2007-2008	2008-2009	2009-2010	Total	Funding Source
Acquiring necessary equipment and application software	\$10,000.00	\$10,000.00	\$0.00	\$20,000.00	340 - REVENUE FOR TECHNOLOGY (EDUCATIONAL AND OTHER)

Acquiring necessary equipment and application software	\$10,000.00	\$10,000.00	\$0.00	\$20,000.00	010 - ADMINISTRATIVE BUDGET
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TOTAL	\$100,000.00	\$100,000.00	\$0.00	\$200,000.00	
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GRAND TOTAL	\$209,000.00	\$209,000.00	\$51,000.00	\$469,000.00	
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Monitoring

West Jefferson Hills School District will use three principal stakeholders to monitor the progress and implementation of its technology plan. These will include the Technology Coordinator, general administration/faculty/staff, and the educational technology committee. Roles and responsibilities of each are as follows:

Technology coordinator and technology staff will be responsible for:

- Researching, purchasing, installing, and monitoring all LAN/WAN networking hardware, workstations, and relevant technologies as proposed in the technology plan.
- Providing or purchasing appropriate services to make certain that West Jefferson Hills School District’s computing environments continues to be robust and trouble free.
- Monitoring and providing leadership, staff development, and guidance in ventures towards successfully integrating technology into instruction and learning.
- Playing an active role on all technology committees to assess the implementation of the technology plan.
- Advising and updating district administration and technology committees of the status of all technology initiatives as proposed by the technology plan.
- Researching current trends in information technology as they relate to the technology plan proposals and determining methods to implement these in the existing technology plan to improve its effectiveness and content.
- Reviewing and updating inventory of equipment and software.
- Dynamically planning for changes in the technology budget.
- Investigating new opportunities for improving the state of technology at WJHSD.
- Administering student database and enhancement packages such as LetterGrade, Scantron, CDA, etc.

Administration, faculty and staff will be responsible for:

- Meeting at least three times during the school year to assess the implementation of the plan.
- Monitoring and reassessing the goals and activities of the plan in order to ensure that it reflects the current situation and needs.

Technology Committee will be responsible for:

- Meeting once every three months to discuss the implementation of the technology plan and make recommendations for necessary revisions and proactive solutions.
- Exploring effectual means of surveying students, teachers and parents as to the effectiveness of the district’s technology plan.

Evaluation

West Jefferson Hills School District will use three principal stakeholders to assess and evaluate the progress and implementation of its technology plan. These will include the Technology Coordinator, general administration/faculty/staff, and the technology committee. Roles and responsibilities of each are as follows:

Technology coordinator and technology staff will be responsible for:

- Assisting all stakeholders in evaluating the impact of the technology plan through appropriate data, updates, information, and relevant expertise.
- Assisting all stakeholders to accomplish their technology related objectives by providing adequate necessary equipment, tools, training, and support structure.

Administration, faculty, and staff will be responsible for:

- Meeting at least three times during the school year to assess the implementation of the plan.
- Assessing the degree to which technology has enhanced communication between the school and the community.
- Assessing the progress of staff development with regard to faculty and student computer literacy.
- Assessing the degree to which technology has been integrated into classroom instruction.
- Assessing the degree to which the staff have adequate professional development and resources and time to apply what they have learned.
- Assessing the degree to which staff have successfully implemented the technology objectives in their classroom and procedural assignments.
- Actively documenting and communicating the success and shortcomings of the technology plan as it is implemented district wide.

Educational Technology Committee will be responsible for:

- Meeting once every three months to discuss the implementation of the technology plan and make recommendations for necessary revisions and proactive solutions.
- Adjusting implementation strategies and timelines in response to data gathered through the various monitoring activities and procedures.
- Surveying district members to assess the effectiveness of technology related staff development.