

West Jefferson Hills School District
Technology Strands
Second Grade

I. Hardware and Operating Systems

- Recognize the following computer hardware (i.e. monitor/screen, keyboard, mouse, and printer.)
- Use the following input devices (i.e., mouse, track pad, keyboard)
- Use the following output devices (i.e., monitor, printer)
- Start and shut down the computer properly
- Open and quit a program independently

II. Keyboarding

- Locate and use the following keys (i.e., return/enter, spacebar, delete, tab, arrows, and shift)
- Locate and use the letter and number keys
- Use shift key to type upper case letters, punctuate sentences and insert characters
- Type using the home row position (asdf jkl; spacebar)

III. Word Processing

- Type words, sentences and paragraphs
- Select and modify text by highlighting
- Format fonts, text size, alignment and color
- Print a document in portrait or landscape

IV. Drawing and Painting

- Recognize the tools and their uses in draw and paint programs
- Create a picture using draw and paint tools
- Select and move objects on a page

VI. Internet

- Explore web browsers
- Type a web address and visit the website
- Explore using a search engine for research
- Visit appropriate websites for second grade students