



TERRY A. KINAVEY
Superintendent
SUZAN T. PETERSEN
RAJGOPAL
Assistant to the Superintendent
JOSEPH W. ZUPAN
Business Manager/Board Secretary

Director of Pupil Services/Special Education
HAMSINI

Director of Human Resources

A REPORT OF THE REGULAR BOARD MEETING – OCTOBER 28, 2008

The Board of School Directors approved the following *personnel* items:

Professional

- retirement resignation, effective January 16, 2009: Cheryl Harry, 8th Grade Language Arts – PHMS
- to be hired, effective October 27, 2008: Amanda Arboqast, ½ Kindergarten & ½ Grade 2 – Gill Hall Elementary
- additions to the 2008-09 substitute list
- educational conference requests:
 - Carol Chowaniec and Joanne DiMattia – Section 504 in PA: An Updated Look – Greentree, PA – Thursday, November 6, 2008. Cost: \$483.26
 - Leah Mizgalski and Greg Erdely – 2008 PA Association of Student Councils' State Conference – Hanover, PA – Thursday, November 13, 2008, through Saturday, November 15, 2008. Cost: \$490
 - Hamsini Rajgopal – Professional Staff Certifications – Greensburg, PA – Wednesday, October 15, 2008. Cost: \$188.41
 - Hamsini Rajgopal – PSBA's "Hiring the Best" – Cranberry, PA – Sunday, November 16, 2008, through Monday, November 17, 2008. Cost: \$400.60
 - Brad Merklin – SAP Training for Middle/Secondary Personnel – PaTTAN – Tuesday, December 2, 2008, through Thursday, December 4, 2008. Cost: \$452.38
 - Jennifer McHugh – Energize Your Physical Education Program – Four Points Sheraton – Thursday, October 30, 2008. Cost: \$232.74
- resignation, extra-duty position, 2008-09 school year: Jane Check, Math Department Coordinator -- TJHS
- to be hired, full-year extra-duty contract position, 2008-09 school year: Justin Kaszonyi, History Club Co-Sponsor
- volunteers for extra-curricular activities, 2008-09 school year

Non-Professional

- resignation, effective November 1, 2008: Kathleen Elborne, Custodian – Administration Building
- to be hired: Sharon Palonis, Secretary to the Director of Special Ed/Pupil Services (rate of pay per SEIU Contract)
- additions to the 2008-09 substitute list

IN OTHER ACTION, THE BOARD APPROVED:

- the minutes of the Regular Board Meeting of September 23, 2008
- the bill listing from September 13, 2008, through October 17, 2008, in the amount of \$3,659,790.52 for the General Fund and \$8,350 for the Construction Fund

(over)

It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 5094 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Director of Human Resources at 412-655-8450 x2228.

- Consultant Agreement with Tactical Solutions, LLC, to conduct a Risk of Vulnerability Analysis and to develop a written Safety Plan
- rates for service unit substitutes
- Great American Plan Administrators, Inc., as third-party administrator for the West Jefferson Hills School District's 403B vendor
- the Administration to seek proposals for the District's Food Service Management Company for the 2009-10 school year
- the removal of defunct tax accounts from delinquent tax records of the District
- a Metz Guarantee
- the purchase of stage curtains from Jefferson Elementary from Pittsburgh Stage, Inc., in the amount of \$6,818 from Capital Projects Fund
- the following purchases from Capital Projects Fund from the state contract list:
 - 15 chairs in the Conference Room of the TJHS Administration Office from P.E.M.CO. in the amount of \$2,667.80, and
 - 30 chairs in the TJHS Teachers' Lounge from P.E.M.CO. in the amount of \$4,584.90
- D'Andrea Plumbing and Construction to repair the existing sidewalk in front of Jefferson Elementary in the amount of \$5,200 from the Construction Fund
- Resolution No. 236-08 designating an additional \$1.1 million to the Capital Reserve Fund
- the following trips and activities:
 - TJHS student council to attend South Western High School in Hanover, PA (Gettysburg) to attend the Student Council State Conference and learn new activities from Thursday, November 13, 2008, through Saturday, November 15, 2008
 - TJHS theater students to attend the Marriott Inn and Butler High School to participate in a state theater festival from Thursday, December 4, 2008, through Saturday, December 6, 2008
- Resolution No. 238-08 approving an amendment to the Interest Rate Management Plan and authorizing an amendment to the Qualified Interest Rate Management Agreements or another Qualified Interest Rate Management Agreement
- Resolution No. 237-08 adopting the adjudication of Wayne V. Deluca, Esquire, with respect to Student A
- authorizing the administration to participate with the AIU's Annual Homestead/Farmstead notification required by Act 1 of 2006
- the administration's submission of the AIU's Western Pennsylvania Gasoline/Diesel Consortium Gasoline, Diesel and Heating Oil Authorization for the 2009-10 school year

WEST JEFFERSON HILLS BOARD OF SCHOOL DIRECTORS

Terry Kinavey

Terry A. Kinavey
Superintendent

pjz