

ADMINISTRATION BUILDING 830 OLD CLAIRTON ROAD JEFFERSON HILLS, PA 15025

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## WEST ELIZABETH - JEFFERSON HILLS - PLEASANT HILLS

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Superintendent
SCOTT T. MILBURN
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MATTHEW J. PATTERSON
Assistant Superintendent-Elementary Education

TRACY A. HARRIS
Director of Finance/Board Secretary
DR. LINDSAY L. PFISTER
Director of Human Resources
JADE C. FIORE
Supervisor of Special Education/Pupil Personnel

November 2019

Dear Parents/Guardians and Students:

As a reminder, please note the following important dates for November, December and January of the 2019-20 school year:

Tuesday, November 12, 2019	Act-80/In-Service Day - Closed for Students
Tuesday, November 26, 2019	>Early Dismissal due to PM and Evening Conferences:    ~High School: 10:35 AM    ~Middle School: 10:45 AM    ~Elementary/Intermediate Schools: 11:15 AM
Wednesday, November 27, 2019	Closed for Students and Teachers
Thursday, November 28, 2019, through Monday, December 2, 2019	Thanksgiving Recess
Monday, December 23, 2019, through Friday, January 3, 2020	Holiday/Winter Recesses
Monday, January 20, 2020	M.L. King, Jr., Holiday

In addition, when heavy snow or other emergencies prevents or delays the opening of our schools, announcements will be made as early as possible via *SchoolMessenger*, television stations **KDKA**, **WPXI** and **WTAE**, on our district website -- <u>www.wjhsd.net</u>, and Facebook.

We ask that you **not** call the schools, school officials, or television stations as it is important that these phone lines be kept open. Please confirm that your contact information is accurate in your child's *Skyward* account to ensure receipt of emergency communications. Thank you for your cooperation and understanding.

Sincerely.

Dr. Michael Ghilani

Superintendent

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It is the policy of the West Jefferson Hills School District to not discriminate on the basis of sex, handicap, age, race, color, and national origin in its educational and vocational programs, activities, or employment as required by Title IX, Section 5094 and Title VI. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons or about your rights or grievance procedures, contact the Director of Human Resources at 412-655-8450 x2228.